



# Annual Report and Accounts **2018**

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# Key Performance Indicators

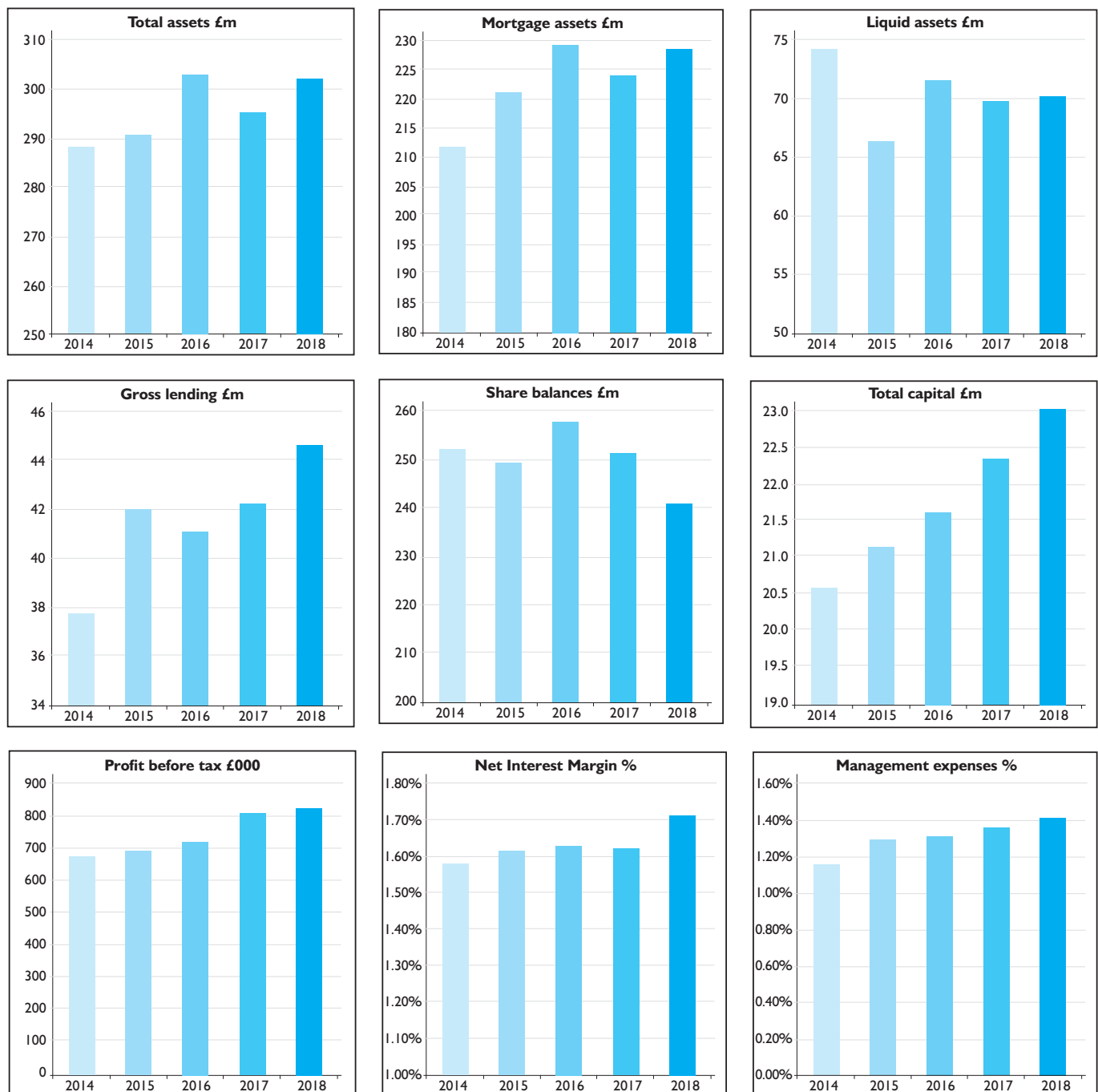
Founded in 1867, Loughborough Building Society remains true to the ideals of the group of local businessmen who got together to provide the people of Loughborough and District with opportunities to save and borrow money.

For over 150 years the Society has been helping people to buy their homes and save for their future and is proud to have remained an independent, mutual provider of mortgages and savings.

As a mutual building society we're owned by our customers – our savers and borrowers. To us you're more than a customer; you're a member and an individual.

Unlike banks, being a mutual business means we don't have shareholders or dividends to pay. We make every decision by putting our members' interests first and share the results of our success with them through higher interest rates for savers, lower rates for borrowers and providing better services.

The graphs below show progress over the last five years across a number of key indicators:



# Directors' Report

The Directors are pleased to present their 151st Annual Report, together with the Annual Accounts and Annual Business Statement of Loughborough Building Society for the year ended 31 October 2018.

## Business Objectives and Activities

The principal business activity of the Society is the provision of long term residential mortgages to borrowers, financed by personal savings from members, in keeping with traditional building society principles and values.

The business objectives are to promote savings and home ownership, primarily in the East Midlands, through a competitive interest rate structure on a variety of straightforward products, combined with high levels of personal service, to meet the needs of our members and safeguard their interests.

## Business Review

The Society has delivered a good financial outturn in the face of another year of high competition. Economic markets continue to be volatile and impacted by Brexit and this has led to a prolonged period of uncertainty. Whilst unemployment remains low, average household incomes have only recently increased above inflation and Sterling remains weak. The Bank of England base rate was raised twice during the financial year, with the increase latterly to 0.75% in August 2018. Even with these rises, the base rate is still at historically low levels. UK average house price growth slowed during 2018, but low mortgage rates and a shortage of homes for sale have sustained some positive growth. In the Society's main area of operation, the East Midlands, house prices have remained comparatively buoyant and are often reported as a leading region for average price growth.

A profit before tax of £817,000 (2017: £807,000) was achieved; a good and consistent result which is important to maintain the capital base of the Society to provide security for our members. The key performance indicators on page 3 illustrate the progress that has been made in terms of profitability and capital growth. The Board is pleased to report the level of total assets has increased back to above £300m and mortgage assets have returned to above £228m.

The Society focusses on offering quality mortgage products with high standards of underwriting. Market demand and product pricing is reviewed regularly. The Society increasingly lends to a wider range of demographics with an increase this year in the proportion of family assist loans, which includes for university accommodation or to help family members onto the property ladder. During the year, the product offering was expanded to include shared ownership loans and the Society

continues to assist borrowers who are building their own homes. The Society supports first time buyers and also provides products designed for those who want to borrow into retirement.

The competition from larger societies and banks remains fierce; however gross lending in the year increased by 4.9% to £44.5m (2017: £42.4m). The gross lending result is the highest since the financial crash in the late 2000s. This strong performance is a good reflection on the quality of the Society's products and the hard work of the lending team. During the year, the Society re-entered the broker market and this has started to contribute to the increase in gross lending.

Arrears continue to be at low levels and the provision for losses and impairment has reduced to £1.1m (2017: £1.3m). The reduction in the provision reflects a crystallisation of losses of £0.3m which were provided for in previous years. The Society is mindful of the increased financial burden which may arise for borrowers as interest rates start to increase. Borrowers who do experience difficulty are offered appropriate support at an early stage.

Regarding the savings market, your Society strives to offer competitive products. Following the rises in bank base rate, the Society has looked to maintain the rates paid and increased the rates on certain savings products where possible. However, the market has not seen a widespread rise in rates paid to savers and the Society has to price its products with a view as to the market. As a mutual society, we seek to provide a secure home for savers' funds and promote saving in our heartland and we are very much aware of the impact that the prolonged period of low interest rates has had upon our saving members.

The Society continues to serve members through the branch network in Loughborough, Derby and Long Eaton and through its agency outlet in Southwell. To provide alternative savings options for members and to attract longer term funding, this year the Society has made new fixed rate bonds available. However, overall savers' balances reduced during the year to £241.7m (2017: £252.0m).

During the year, the Society joined the Bank of England's Term Funding Scheme and this enabled access to low cost funding to support the Society's lending activities during 2017/18. £11.3m of funding was drawn early in 2018 and this is repayable within 4 years.

The management expense ratio per £100 of mean assets has increased from 1.34% to 1.41%. The Society's most significant costs are for staff resources and running the IT infrastructure. The Society also invests in areas of development to increase the range of products and services offered to

members and the Board sees this as important for the long term benefit of the Society. The Society continued to contribute to the Financial Services Compensation Scheme (FSCS) levy, incurred by all deposit taking firms as a result of the failure of other financial institutions since the 2007 crisis. The amount paid this year was £10,000 (2017: £45,000).

The Society's net profit for the year of £657,000 (2017: £671,000) was transferred to general reserves. The Society continues to report capital growth and at 31 October 2018 total capital stood at £23.0m (2017: £22.3m).

## Principal Risks and Uncertainties

Building societies operate in a highly competitive and regulated market with significant uncertainties arising from the general economic environment, in particular the demand for borrowing and the availability of funding. Interest rates remain at historic low levels and there is a risk of volatility in the financial markets with continued uncertainty around Brexit.

The Society has a cautious approach to its risk appetite which helps to protect members' interests and reduce exposure to the risks and uncertainties facing the business. Processes, policies and controls are in place to reduce these risks to acceptable levels.

Many of the risks faced are those associated with any business striving to prosper in a competitive market, including margin pressures, regulatory, compliance and statutory developments.

The principal business risks to which the Society is exposed are considered to be:

- **Credit Risk**, this relates to the risk that mortgage customers or treasury counterparties, to whom the Society has lent money, may default on their obligation to pay.
- **Interest Rate Risk**, this is the risk that income or expenditure, arising from the Society's assets or liabilities, varies as a result of changes in interest rates.
- **Liquidity Risk**, this relates to the Society's ability to meet its financial obligations as they fall due.
- **Operational Risk**, this is the risk of a loss arising from inadequate or failed internal processes or systems, human error, key supplier failure or external events, including cyber risks.
- **Regulatory Risk**, this is the risk that the volume and complexity of regulatory requirements and related costs reduce the Society's capital and ability to compete over a period of time.

- **Conduct Risk**, this is the risk that the Society does not treat its customers fairly and provides inappropriate products for customers.
- **Strategic Risk**, this is the risk of the Society entering unprofitable markets or offering unprofitable products. The Board has a strategic duty to ensure that the Society makes an adequate amount of profit to maintain capital ratios at a level sufficient to provide long term financial strength and stability for all members.
- **Concentration Risk**, this is the risk of loss due to a large individual or connected exposure that could be affected by common factors including geographical location. The Board sets limits for maximum exposures to both borrowers and treasury counterparties.
- **Reputational Risk**, as a deposit taking institution, it is essential that the Society safeguards its members' funds and ensures that events do not arise which could damage our reputation and lead to a loss of public confidence.

The management of risk and strategic direction are key activities for the success of the business. The Board of Directors, aided by a number of committees, is responsible for ensuring that an up to date and effective risk management structure is in place covering all aspects of the business.

All major areas of risk are reviewed by the Risk Committee and, where appropriate, other Board committees as detailed in the Corporate Governance Report on pages 8 to 12.

In addition to the risks outlined above, some risks arise from the very nature of being a building society. Primarily these are the raising of funds from savers and lending to mortgage borrowers and other counterparties. These financial risks are closely monitored and controlled by the Board, supported by its committees.

Further details of the Society's approach to financial risk management, including the use of financial instruments for risk management purposes and the key risks faced, are detailed in note 25 to the Accounts.

## Regulation

The Society is authorised by the Prudential Regulation Authority (PRA) and regulated by the Financial Conduct Authority (FCA) and the PRA.

## Post Balance Sheet Events

The Board considers that there have been no events since the year end that have a material effect on the financial position of the Society.

## Going Concern

The Directors have prepared forecasts of the Society's capital position, financial position and liquidity for the period ending twelve months from the date of approval of these financial statements. These forecasts also consider the effect on the Society's business, financial position, capital and liquidity of operating under stressed but plausible operating conditions.

As a result of this, the Directors are satisfied that the Society has adequate resources to continue in business for the foreseeable future. Accordingly, the accounts continue to be prepared on a going concern basis.

## Liquid Assets

Liquid assets in the form of cash and investments amounted to £70.3m (2017: £69.6m) representing 25.3% (2017: 25.6%) of shares and borrowings. Liquidity requirements are reviewed by the Board on an ongoing basis and annually as part of the Society's Individual Liquidity Adequacy Assessment Process (ILAAP), ensuring that the Society has at all times adequate resources to meet its commitments as they fall due. The ILAAP is reviewed by the Assets and Liabilities Committee before being approved by the Board.

The Society has invested its liquid funds under the challenging interest rate environment without sacrificing quality and accessibility and has maintained an adequate level of high quality liquid assets (in the form of deposits with the Bank of England), as required for all deposit taking institutions by the PRA. The Society meets its regulatory requirements under Capital Requirements Directive (CRD) for the liquidity coverage ratio. The Society is also a member of the Bank of England's Discount Window Facility which is a source of short-term collateralised borrowing.

## Loans and Advances

The total number of mortgages completed during the year was 232 (2017: 239) plus 52 (2017: 64) further advances on existing accounts, the total amount advanced being £44.5m (2017: £42.4m).

## Mortgage Arrears

At the end of the year, there were 10 cases (2017: 12 cases) where mortgage repayments were twelve months or more in arrears, the amount of those arrears being £206,000 (2017: £187,000) and the mortgage balances £2,119,000 (2017: £2,416,000). There were 4 (2017: 2) cases in the Society's possession at the year end.

The Society uses forbearance measures to assist those borrowers experiencing financial difficulty. Where it is considered there is a possibility of a loss in such cases, a provision has been made in accordance with the Society's accounting policy for losses. There were 10 cases (2017: 13 cases) with balances outstanding of £877,000 (2017: £980,000) where forbearance measures such as transfer to interest only and payment holidays were in place at the year end.

## Profits and Capital

The Board seeks to achieve a level of profit and capital that is in line with the Society's mutual status. Profit after tax transferred to general reserve was £657,000 (2017: £671,000).

The Society has maintained its financial strength with capital ratios remaining satisfactory for foreseeable requirements. At 31 October 2018, free capital amounted to £20.6m (2017: £20.3m) or 7.4% (2017: 7.4%) of total shares and borrowings. Gross capital amounted to £23.0m (2017: £22.3m) or 8.3% (2017: 8.2%) of total shares and borrowings.

The Board meets the requirements of the Capital Requirements Directive (CRD) under which the Society conducts an assessment of the adequacy of its capital and resources through an Internal Capital Adequacy Assessment Process, (ICAAP). The Board is satisfied that the Society holds adequate capital to meet the CRD's Pillar 1 minimum requirements and its own assessment of risks under Pillar 2. The Board approves and adopts the ICAAP on an annual basis, after detailed consideration by the Risk Committee.

The Pillar 3 disclosures under the CRD are available on the website or from the Secretary of the Society on request. The "Country-by-Country" reporting required under Article 89 of the CRD is disclosed on page 53.



## Directors

The following served as Directors during the year:

### Non-Executive Directors

D.T. Bowyer FCA	Chair of the Board
I.J. Webb BSc, MCIM	Deputy Chair of the Board
D.C. Huntley BA, FIA	Senior Independent Director
M.W. Parrott FCPFA	
J.E. Pilcher ACIB, FCT	
H.E. Sachdev FCMA	

### Executive Directors

G. Brebner BSc, ACA	Chief Executive
C. Joyce BA, ACIB	Operations Director
S.J. Jeffries LLB, FCA	Finance Director

The Board appointed Rachel Curtis-Bowen as a Non-Executive Director from 1 December 2018.

The Directors retiring in accordance with the Rules are Gary Brebner and Rachel Curtis-Bowen who, being eligible, offer themselves for re-election or, in the case of Rachel Curtis-Bowen, election.

Michael Parrott served as Chair of the Audit and Compliance Committee until 1 May 2018 after which this role was taken by Helen Sachdev.

Ian Webb served as Chair of the Staff and Remuneration Committee until 1 May 2018 after which this role was taken by David Huntley.

Ian Webb retires from the Board at the end of December 2018. Ian has served the Society latterly as Deputy Chair, but also as Senior Independent Director, Chair of the Staff and Remuneration Committee and a member of the Risk Committee. The Board should like to record their appreciation to Ian for his valuable contribution to the Society over the last 12 years.

The role of the Non-Executive Director is vital to the governance of the Society and comes with increasing time demands and regulatory expectations, which have again been met with dedication and commitment by all Board members.

## Donations

There were no donations for political purposes.

## Auditor

Deloitte LLP has signified their willingness to continue in office and therefore a resolution for their re-appointment will be proposed to the Society's forthcoming Annual General Meeting.

## Management and Staff

The Directors would like to record their appreciation for the loyalty and dedication of the management and staff and their commitment to the Society throughout another challenging year. A comprehensive programme of staff training has continued during the year, enabling staff to continue to develop relevant skills and maintain the excellent level of customer service expected by all our members.

Thanks are also due to all our members and professional contacts for their continued support.

On behalf of the Board

**David Bowyer**

**Chair of the Board**

**14 December 2018**

# Corporate Governance Report

The Board is responsible for the governance of the Society on behalf of the members. The Board is committed to good practice in corporate governance, and has regard to the principles of the UK Corporate Governance Code (the Code) issued by the Financial Reporting Council. The Code is addressed to listed companies, but the Board agrees with and supports its general principles. This report explains how the Society has regard to the principles of the Code insofar as it applies to a building society.

## Code Principle A1: the Role of the Board

*“Every company should be headed by an effective board which is collectively responsible for the long-term success of the company.”*

### Board comment:

The Board’s principal functions are to focus on strategic issues, to provide policies and parameters within which the business is to be managed, to review business and financial performance on a regular basis, to ensure that effective systems and controls are in place for risk management and ultimately to safeguard the interests of members.

The Board meets ten times a year and there is a formal schedule of matters that are reserved for the Board meeting. Board members have full and timely access to all of the information that they require to discharge their duties effectively.

The Board delegates, to a number of committees, specific issues to discuss in greater depth than would be possible during Board meetings. Each committee has Terms of Reference that are approved by the Board and which are available from the Society’s Secretary on request. Details of the committees are set out below.

The Society maintains liability insurance cover for all Directors.

## Audit and Compliance Committee

This Committee considers regulatory compliance matters, internal and external audit arrangements, adequacy of internal controls and financial reporting. Full details of the work of this Committee can be found in the Audit and Compliance Committee Report on pages 13 and 14.

## Assets and Liabilities Committee

The remit of this Committee is to monitor financial, liquidity and treasury risks on both sides of the balance sheet, including the use of derivatives for fixed rate products. The Committee reviews in detail financial projections and the Individual Liquidity Adequacy Assessment Process (ILAAP). The Committee also oversees the work plan for the monthly Management Assets and Liabilities Committee (MALCO) and reviews its output.

The Committee meets at least quarterly and also reviews the structure of interest rates and the treasury activities of the Society.

The following Directors served during the year: G. Brebner (Chair), D.T. Bowyer, S.J. Jeffries, C. Joyce, M.W. Parrott (until 1 May 2018), J.E. Pilcher and H.E. Sachdev.

## Nominations Committee

The Nominations Committee is responsible for making recommendations on appointments to the Board, to ensure that it comprises sufficient Directors who are fit and proper, independent and who can meet the collective and individual responsibilities of Board members efficiently and effectively. The Committee annually reviews Board succession planning in the light of the challenges and opportunities facing the Society and reviews the skills and expertise the Board will require in future.

The following Non-Executive Directors served during the year: D.T. Bowyer (Chair), D.C. Huntley and I.J. Webb.

## Risk Committee

The Risk Committee is responsible for the oversight and challenge of the Society’s risk management framework to identify, manage and mitigate key risks within the organisation. The Committee will, as required, review and recommend risk strategy, policies and risk limits in accordance with the overall risk appetite of the Society.

The Committee meets at least quarterly and also considers the Credit Policy and the Internal Capital Adequacy Assessment Process (ICAAP).

The following Non-Executive Directors served during the year: J.E. Pilcher (Chair), D.C. Huntley (until 1 May 2018), M.W. Parrott, I.J. Webb and H.E. Sachdev (from 1 May 2018). In addition, the Executive Directors attend by invitation.

## Staff and Remuneration Committee

The Staff and Remuneration Committee is responsible for determining the remuneration policies and practices of the Society, within a framework agreed with the full Board, with due regard to the Remuneration Code. The Committee also considers the recommendations of the Executive Directors relating to the remuneration of all Society staff, before approving any overall increase in the level of staff remuneration.

The Committee is also responsible for recommending the remuneration of all Non-Executive Directors, including the Chair, to the Board. The policy is described in the Directors’ Remuneration Report on pages 15 and 16.



The following Non-Executive Directors served during the year: I.J. Webb (Chair until 1 May 2018), D.T. Bowyer, J.E. Pilcher and D.C. Huntley (from 1 May 2018; Chair from 1 May 2018).

#### Attendance at Board and Committee Meetings

The number of Board and Committee meetings attended by each Director during the year is shown below. Figures in brackets indicate the number of meetings which the Director was eligible to attend.

	Board	Audit and Compliance	Assets and Liabilities	Staff and Remuneration	Nominations	Risk
D.T. Bowyer (Chairman)	10 (10)	*	4 (4)	6 (6)	5 (5)	*
G. Brebner	10 (10)	*	4 (4)	*	*	*
D.C. Huntley	10 (10)	4 (4)	*	3 (3)	5 (5)	3 (3)
S.J. Jeffries	10 (10)	*	4 (4)	*	*	*
C. Joyce	10 (10)	*	4 (4)	*	*	*
M.W. Parrott	10 (10)	4 (4)	2 (2)	*	*	5 (5)
J.E. Pilcher	8 (10)	*	3 (4)	5 (6)	*	5 (5)
H.E. Sachdev	8 (10)	4 (4)	3 (4)	*	*	2 (2)
I.J. Webb	9 (10)	*	*	6 (6)	3 (3)	3 (5)
Number of Meetings	10	4	4	6	5	5

\* Not a member of the Committee

#### Code Principle A2: Division of Responsibilities

*"There should be a clear division of responsibilities at the head of the company between the running of the board and the executive responsibility for the running of the company's business. No one individual should have unfettered powers of decision."*

#### Board comment:

The offices of Chair and Chief Executive are distinct and held by different people. The main role of the Chair is to lead the Board and to ensure that it operates effectively. The Chief Executive's role is to put into effect the strategies agreed by the Board and the general operational management of the Society.

#### Code Principle A3: The Chair

*"The chair is responsible for leadership of the board and ensuring its effectiveness on all aspects of its role."*

#### Board comment:

The Chair sets the Board's agenda and ensures that sufficient time is available for discussion of all agenda items.

The Chair promotes a culture of openness and encourages effective discussion between both Executive and Non-Executive Directors.

#### Code Principle A4: Non-Executive Directors

*"As part of their role as members of a unitary board, non-executive directors should constructively challenge and help develop proposals on strategy."*

#### Board comment:

The Board acts in the best interests of members by providing independent and constructive advice and challenge to management. The Board includes a mix of skilled and well-informed Non-Executive Directors who provide the expertise for an effective annual review of strategy.

#### Code Principle B1: The Composition of the Board

*"The board and its committees should have the appropriate balance of skills, experience, independence and knowledge of the company to enable them to discharge their respective duties and responsibilities effectively."*

#### Board comment:

At 31 October 2018, the Board was made up of six Non-Executive Directors, including the Chair, Deputy Chair and Senior Independent Director, and three Executive Directors. The Board views all the Non-Executive Directors as being independent in character. The size and composition of the Board is subject to regular review to ensure both adequate succession and that the Board has the necessary skills and experience to direct the Society's activities.

The Senior Independent Director is available to members if they have concerns regarding their membership of the Society where contact, through the normal channels of either Chair or Executive Directors, has failed to resolve or for which it is considered inappropriate. The Society's Senior Independent Director is Mr D.C. Huntley.

### **Code Principle B2: Appointments to the Board**

*“There should be a formal, rigorous and transparent procedure for the appointment of new directors to the board.”*

#### **Board comment:**

The Society has a recruitment policy, agreed by the Board, which details the process by which new Directors are appointed. This process is led by the Nominations Committee. Generally, recruitment of Directors is carried out using professional search firms to identify and evaluate suitable candidates who match the forward needs of the Society, tests of probity and meet the requirements of our regulators. All appointments are made on merit, against objective criteria and with due regard for the benefits of diversity on the Board, including gender.

As part of our responsibility for our customers, we enlist the independent judgement of our Non-Executive Directors who have a wealth of relevant skills and experience, the majority within financial services, accounting or housing sectors, to ensure that regulatory and financial compliance is maintained at all times.

All Directors are Approved Persons as defined by the Society's regulators, the PRA and FCA, and must continue to maintain the 'fit and proper' requirements of and comply with the Statements of Principle and the Code of Practice for Approved Persons.

### **Code Principle B3: Commitment**

*“All directors should be able to allocate sufficient time to the company to discharge their responsibilities effectively.”*

#### **Board comment:**

All Directors are informed of the expected time commitment prior to their appointment. All Directors undertake that they can commit sufficient time to properly carry out their role. This is confirmed in the annual review process.

Directors must inform the Board before accepting any other directorships.

The attendance of Directors at the various Board committees is shown in the table on page 9.

### **Code Principle B4: Development**

*“All directors should receive induction on joining the board and should regularly update and refresh their skills and knowledge.”*

#### **Board comment:**

All Directors are given appropriate training on induction and following their appointment are encouraged to attend events, seminars and training courses to maintain an up to date knowledge of the industry and the regulatory framework within which the Society operates.

### **Code Principle B5: Information and Support**

*“The board should be supplied in a timely manner with information in a form and of a quality appropriate to enable it to discharge its duties.”*

#### **Board comment:**

The Chair, with the assistance of the Chief Executive in his role as Secretary, ensures that all Directors receive clear, timely and accurate information for the effective conduct of business, including an established list of items for review and regular financial updates.

All Directors are entitled to seek independent professional advice, in respect of their role as a Director of the Society, at the Society's expense.

### **Code Principle B6: Evaluation**

*“The board should undertake a formal and rigorous annual evaluation of its own performance and that of its committees and individual directors.”*

#### **Board comment:**

Each year all of the Directors are subject to a formal appraisal. The Chief Executive carries out an appraisal of the other Executive Directors based on a range of business and personal objectives agreed at the beginning of each year. The Chair carries out the Chief Executive's appraisal, with performance also being measured against a range of business and personal objectives. The Staff and Remuneration Committee then discuss these appraisals prior to the review of salary and benefits.

The Chair carries out an appraisal of the Non-Executive Directors, basing his assessment on each Director's contribution to the Board's performance, using criteria such as attendance, performance at meetings and additional training and development. The Chair's performance is assessed by the Non-Executive Directors, led by the Senior Independent Director and taking into account the views of Executive Directors. This assessment takes place without the Chair being present. The review pays special attention to the way in which the Chair leads the Board and the effectiveness of the Board in formulating the Society's strategy.

The effectiveness of the Board and of the Board committees is reviewed annually, with a formal discussion at the first Board meeting after the Society's Annual General Meeting. The discussion considers the Society's performance, the comments of both Internal and External Audit and the results of any reviews or themed visits carried out by the regulators.

### **Code Principle B7: Re-election**

*"All directors should be submitted for re-election at regular intervals, subject to continued satisfactory performance."*

#### **Board comment:**

The Society's Rules provide that all new Directors are subject to election by the members at the Annual General Meeting held in the next financial year following the Director's appointment. The Rules also provide that all Directors must put themselves forward for re-election at least once every three years.

The Code recommends that independent Directors are subject to annual re-election. The Board has considered this guidance and is of the opinion that the current term of three years is appropriate, subject to continued satisfactory performance. Independent Directors are not normally expected to serve more than three full three year terms. Any total term lasting for more than nine years will be approved only after careful consideration and then only on the basis of annual re-election.

### **Code Principle C1: Financial and business reporting**

*"The board should present a fair, balanced and understandable assessment of the company's position and prospects."*

#### **Board comment:**

The Statement of Directors' Responsibilities on page 17 sets out the Board's responsibilities in relation to the preparation of the Society's Annual Report and Accounts. A statement that the Society's business is a going concern is included in the Directors' Report on page 6.

The Board considers that the Annual Report and Accounts, taken as a whole, is fair, balanced and understandable and contains the information necessary for members to assess the Society's performance, business model and strategy.

### **Code Principle C2: Risk Management and Internal Control**

*"The board is responsible for determining the nature and extent of the principal risks it is willing to take in achieving its strategic objectives. The board should maintain sound risk management and internal control systems."*

#### **Board comment:**

The overall risk management of the Society is carried out through the Risk Committee, as described on page 8. The Society's Assets and Liabilities Committee deals specifically with financial and treasury risks.

The Board has delegated the responsibility for managing the systems of internal control to senior management. The internal control systems cannot provide absolute assurance against

material misstatement or loss. The Society's Internal Audit function is outsourced to RSM Risk Assurance Services LLP (RSM) who provide independent assurance to the Board regarding the effectiveness of internal controls through the Audit and Compliance Committee. The Board is satisfied that RSM had sufficient and appropriate resources to perform the Internal Audit function. Based upon the performance of Internal Audit procedures during 2017/18, RSM concur with the Boards' assessment that the control framework applied within Loughborough Building Society is effective, and consistent with the Society's business model and risk profile.

The Board has ultimate responsibility for the effectiveness of the Society's risk management and internal control. The risk appetite and risk management framework are reviewed at least annually.

### **Code Principle C3: Audit Committee and Auditors**

*"The board should establish formal and transparent arrangements for considering how they should apply the corporate reporting and risk management and internal control principles and for maintaining an appropriate relationship with the company's auditors."*

#### **Board comment:**

The Society has an Audit and Compliance Committee which considers regulatory and compliance matters, the adequacy of internal controls, reviews both internal and external audit reports, assesses the effectiveness of the internal and external auditors and agrees the annual internal audit plan. Details of the Committee and the work it has carried out during the year are given in the Audit and Compliance Committee Report on pages 13 and 14.

### **Code Principle D: Remuneration**

The Directors' Remuneration Report on pages 15 and 16 explains how the Society complies with the provisions of the Code dealing with remuneration.

### **Code Principle E1: Dialogue with Shareholders**

*"There should be a dialogue with shareholders based on the mutual understanding of objectives. The board as a whole has responsibility for ensuring that a satisfactory dialogue with shareholders takes place."*

#### **Board comment:**

As a mutual organisation the Society has members rather than shareholders. The Society seeks the views of members in a variety of ways. The Society circulates all members with a magazine, "Hi Society", twice each year. The Society also hosts a member panel called "talkback" which any member may join. These measures serve to increase the understanding of members' issues and keep in touch with members' opinions. All members are made aware of planned events in the "Hi Society" magazine.

## **Code Principle E2: Constructive use of the Annual General Meeting**

*“The board should use the AGM to communicate with investors and to encourage their participation.”*

### **Board comment:**

Each year the Society sends details of the Annual General Meeting (AGM) to all members who are entitled to vote. Members are encouraged to vote by completing a proxy form and returning it to the Society or by attending the AGM itself, which is normally held in the early evening to encourage attendance. Members are again offered a choice as to how they may cast their vote, either by postal proxy, on-line voting or attendance at the AGM.

For a number of years the Society has encouraged members to vote by linking the number of votes cast to a donation to charity. The Society will donate 20 pence per postal vote and 50 pence per on-line vote, up to a maximum of £1,000.

Board Directors are present at the AGM unless there are exceptional circumstances that prevent attendance. Board Directors are available to meet with members both before and after the meeting and to answer questions on both a formal and informal basis.

**David Bowyer**  
**Chair of the Board**  
**14 December 2018**

# Audit and Compliance Committee Report

The Audit and Compliance Committee acts with authority delegated to it by the Board to have oversight of the Society's regulatory and compliance matters, financial reporting, adequacy of internal controls and the effectiveness of both internal and external audit. This report gives details of the responsibilities of the Audit and Compliance Committee and the work performed over the year.

## Committee responsibilities

The primary responsibilities of the Committee are as follows:

- Review the effectiveness of systems of internal control;
- Review of regulatory and compliance matters;
- Review, monitor and assess the integrity of the financial statements, including significant reporting issues and judgements and advise the Board as to whether the Annual Report and Accounts, taken as a whole, gives a fair, balanced and understandable assessment of the Society's position and prospects;
- Monitor and review the performance of the internal audit function;
- Oversee the relationship with the external auditor, review the independence of the external auditor and assess the effectiveness of the external audit process;
- Review and approve the annual internal and external audit plans;
- Agree the remuneration of internal and external audit;
- Monitor the provision of non-audit services by the external auditor; and
- Ensure that the Society has an effective whistle-blowing policy.

## Membership and attendance

The Audit and Compliance Committee consists of three Non-Executive Directors. The following Non-Executive Directors served during the year: M.W. Parrott (Chair until 1 May 2018), D.C. Huntley and H.E. Sachdev (Chair from 1 May 2018). In addition, the Executive Directors, the Head of Risk and Compliance and representatives from the external auditor and the outsourced internal auditor attend by invitation.

Michael Parrott has recent relevant financial experience and the Audit and Compliance Committee as a whole has competence relevant to the sector.

The Committee meets at least quarterly, and at least once each year with the external auditor and the internal auditor without Executive Directors or senior management being present. Following each Committee meeting, the minutes of the meeting are distributed to the Board.

## Estimation uncertainty in relation to the financial statements

The Committee examined and challenged the key assumptions and areas of estimation uncertainty made in the preparation of the financial statements. These were principally as follows:

- Loss provisioning: the Society calculates impairment provisions by use of the methodology and estimation uncertainty as noted in the Accounting Policies in Note 1 to the accounts. The Committee has monitored the quality of the Society's loan book and has reviewed the appropriateness of the overall level of impairment provision. The Committee is satisfied with the provisioning methodology and the amounts provided.
- Effective Interest Rate (EIR) adjustments: interest income is recognised using a constant yield over the expected behavioural life of mortgage loans. The Committee reviewed the assumptions and methodology behind the models used to determine effective lives and EIR adjustments and concluded that these were satisfactory.
- Hedge accounting: the Society has implemented hedge accounting in accordance with IAS 39. The designated macro hedges require matching, hedge effectiveness documentation and testing. The hedged instrument and the underlying hedged item are stated at fair value. The Committee considered the appropriateness of the hedging arrangements in respect of hedging instruments and the underlying hedged items. The Committee agreed that hedge accounting had been applied appropriately in accordance with IAS 39.

## Internal Audit

The Committee monitors the activities and effectiveness of internal audit and agrees the annual internal audit plan and fee. At each meeting the internal auditor presents a summary audit status report and a report on the progress of each individual audit performed in the quarter. The Committee has regard to the level of internal audit resources applied, the implications of any internal audit recommendations and the tracking of outstanding actions.

During the year, the internal audit plan covered the following areas:

- ICAAP
- Recovery Plan
- Regulatory returns
- Treasury key controls
- Risk management
- Compliance framework
- Product life cycle
- Lending and regulation
- Mortgage underwriting and processing
- General IT controls and IT resilience
- GDPR and data protection

The Society has outsourced its internal audit function to RSM Risk Assurance Services LLP.

### **System of Internal Control**

The Society has in place internal controls and a risk management framework to safeguard the Members' and the Society's assets. The Committee is responsible for reviewing the effectiveness and appropriateness of these processes. The following aspects of internal control were reviewed by the Committee during the year:

- Regular compliance monitoring and evaluation of compliance risks
- Whistleblowing policy
- Anti-money laundering policy
- Fraud policy

The work of the Committee gave assurance to the Society's Board that there were no material breaches of control or regulatory standards during the year.

### **External Audit**

The Committee evaluated and approved the scope and content of the external audit plan, and approved the level of fees. The Committee monitored the effectiveness of the external auditor and the progress of external audit work against plan, with regard to the resources, competency and independence of the audit team. This review concluded that the work performed by Deloitte LLP was independent, objective and effective.

Any proposal to employ external auditors to perform non-audit functions is reviewed by the Committee with regard to audit objectivity and independence.

The Committee meets privately with the external auditor at least once a year without the Executive being present. At this meeting the external auditor can openly discuss the perceived risks to the Society, the transparency, openness and proficiency of management, whether there has been any restriction of scope and confirm audit independence.

### **Audit Committee Effectiveness**

The Committee conducts an annual review of its own effectiveness as noted in the Corporate Governance Report under Code principle B6. Accordingly, the Committee concluded that it operated effectively and in accordance with its terms of reference.

**Helen Sachdev**  
**Chair of Audit and Compliance Committee**  
**14 December 2018**



# Directors' Remuneration Report

The purpose of this report is to inform members, in line with good corporate governance practice, of the policy for the remuneration of the Society's Executive Management and its Non-Executive Directors. It provides details of the elements of Directors' remuneration and explains the process for setting them.

An advisory resolution will be put to this year's Annual General Meeting, inviting members to vote on the Directors' Remuneration Report.

## Policy

The Staff and Remuneration Committee reviews and recommends the policy and practice on the remuneration of Executive Directors and senior management group to the Board. The Committee takes into account relevant factors from the UK Corporate Governance Code and the Society complies with the relevant and applicable aspects of the FCA Remuneration Code.

The policy is designed to ensure that senior executive remuneration reflects performance and allows the Society to attract, motivate and retain high calibre, qualified executives. These executives are required to have the skills and experience needed to lead a business of this nature and complexity and develop it for the long term benefit of our members, in an increasingly regulated and competitive market. In setting reward structures, the policy is to encourage continuous improved performance without undue risk taking.

In order to achieve this, the Committee seeks to ensure that remuneration levels are fair and competitive, reflecting market comparatives from similar financial institutions and each individual's personal development and contribution to the Society's performance.

The members of the Staff and Remuneration Committee are noted in the table on page 9. Meetings of the Committee are also attended by the Chief Executive, as appropriate. The Chief Executive withdraws from the meeting when his own remuneration and benefits are considered.

The Chief Executive assesses individual performance of the other Executive Directors against specific corporate and individual objectives and makes recommendations to the Staff and Remuneration Committee.

## Executive Directors' Remuneration

Remuneration of the Society's Executive Directors can be comprised of a number of elements: basic salary, annual and medium term incentive schemes, contributions to pension schemes and other benefits.

Where performance related pay is agreed, targets and measures are set at levels to exceed the planned performance of the Society. Payments are therefore only made when the measures

have exceeded that planned performance and if key conditions such as capital ratios are met. Failure to meet these conditions would result in no performance related payment being made.

## Chair of the Board and Non-Executive Directors Fees

The remuneration of the Chair is set by the Board at a meeting without him present. The remuneration of the remaining Non-Executive Directors is set by the Chief Executive and the Chair of the Board. Such levels of remuneration are set having considered the level of time commitment and responsibilities required for Board, Board Committee and other duties.

## Salary

Basic salaries are paid at an appropriate level to take account of job content and responsibilities, external market competitiveness and individual performance in the role.

## Annual Performance Pay

This is an incentive scheme that provides non-pensionable rewards for the Executive Directors directly linked to the achievement of key performance targets in the year as determined by the Society's Board. Performance targets are reviewed and approved annually, by the Staff and Remuneration Committee, to ensure they are aligned to business priorities. The overall objective is to improve Society performance across a number of key financial indicators such as profits and lending whilst maintaining the financial strength of the Society for the long term benefit of its members. The maximum figure payable was set at 14% of basic salary (2016/17: 12%); the amount payable for 2017/18 is 2.2% (2016/17: 10%).

## Medium Term Incentives

The Executive Directors have been invited to participate in a non-pensionable, performance related medium term incentive scheme which is payable on achievement of certain performance indicators and personal objectives. Performance is based on mortgage asset growth over a 3 year period to 31 October 2020 with an interim award payable based on the 2 year period to 31 October 2019. Payment is not guaranteed and the maximum bonus is 30% of salary at 31 October 2019 and 20% of salary at 31 October 2020. The mortgage asset growth achieved for the year to 31 October 2018 is on track to meet the 2019 interim performance indicators and therefore 7.5% of salary for each Executive Director has been accrued at 31 October 2018. No accrual has been made for the bonus payable at 31 October 2020 on the basis that meeting the measurement conditions is too uncertain at 31 October 2018.

## Pension Benefits

The Society operates a contributory money purchase scheme and makes contributions for all qualifying staff, including the Executive Directors.

## Other Benefits

The Society provides other taxable benefits to Executive Directors comprising a car, or car allowance, and health care provision.

The Society also operates a death in service scheme for all employees. The scheme provides a lump sum of four times basic salary in the event of death in service.

## Service Contracts

All Executive Directors are employed on service contracts, which can be terminated by the Society following a maximum of 12 months' notice and by the individual Executive Directors on 6 months' notice.

## Directors' Remuneration

### Executive Directors (audited information)

2018	Salary £'000	Annual Performance Pay £'000	Pension Contributions £'000	Benefits £'000	TOTAL £'000
G. Brebner	144	3	31	11	189
C. Joyce	99	2	13	12	126
S.J. Jeffries	104	2	12	7	125
<b>TOTALS</b>	<b>347</b>	<b>7</b>	<b>56</b>	<b>30</b>	<b>440</b>

2017	Salary £'000	Annual Performance Pay £'000	Pension Contributions £'000	Benefits £'000	TOTAL £'000
G. Brebner	143	14	31	8	196
C. Joyce	98	10	13	11	132
S.J. Jeffries	98	10	12	7	127
<b>TOTALS</b>	<b>339</b>	<b>34</b>	<b>56</b>	<b>26</b>	<b>455</b>

### Non-Executive Directors' Remuneration

Non-Executive Directors are remunerated solely by fees. They do not have service contracts and they do not receive any salary, pension, incentives or other taxable benefits. The Board's policy is to review the fees annually. The fees paid reflect the responsibility undertaken and the time spent on Society affairs including membership of Board committees.

### Non-Executive Directors (audited information)

At 31 October 2018		At 31 October 2017	2018 Fees £'000	2017 Fees £'000
D.T. Bowyer	Chair of the Board	Chair of the Board	41	40
I.J. Webb	Deputy Chair of the Board	Deputy Chair of the Board	27	27
D.C. Huntley	Senior Independent Director	Senior Independent Director	28	24
M.W. Parrott	-	Chair of Audit and Compliance Committee	27	31
J.E. Pilcher	Chair of Risk Committee	Chair of Risk Committee	30	30
H.E. Sachdev <sup>1</sup>	Chair of Audit and Compliance Committee	-	27	15
C.D. Clifford <sup>2</sup>	-	-	-	4
<b>TOTALS</b>			<b>180</b>	<b>171</b>

<sup>1</sup> H.E. Sachdev joined the Board on 1 March 2017

<sup>2</sup> C.D. Clifford retired on 31 December 2016

David Huntley  
Chair of Staff and Remuneration Committee  
14 December 2018

# Statement of Directors' Responsibilities

## Directors' responsibilities in respect of the Annual Report, the Annual Business Statement, the Directors' Report and the annual accounts

The Directors are responsible for preparing the Annual Report, Annual Business Statement, Directors' Report and the annual accounts in accordance with applicable law and regulations.

The Building Societies Act 1986 ("the Act") requires the Directors to prepare annual accounts for each financial year. Under that law they have elected to prepare the annual accounts in accordance with UK Accounting Standards and applicable law (UK Generally Accepted Accounting Practice), including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland.

The annual accounts are required by law to give a true and fair view of the state of affairs of the Society as at the end of the financial year and of the income and expenditure of the Society for the financial year.

In preparing these annual accounts, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the annual accounts;
- prepare the annual accounts on the going concern basis unless it is inappropriate to presume that the Society will continue in business.

In addition to the annual accounts, the Act requires the Directors to prepare, for each financial year, an Annual Business Statement and a Directors' Report, each containing prescribed information relating to the business of the Society.

## Directors' responsibilities for accounting records and internal controls

The Directors are responsible for ensuring that the Society:

- keeps proper accounting records that disclose with reasonable accuracy at any time the financial position of the Society, in accordance with the Act;
- takes reasonable care to establish, maintain, document and review such systems and controls as are appropriate to its business in accordance with the rules made by the Financial Conduct Authority and Prudential Regulation Authority under the Financial Services and Markets Act 2000.

The Directors have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the Society and to prevent and detect fraud and other irregularities.

The Directors are responsible for the maintenance and integrity of the corporate and financial information included on the Society's website. Legislation in the UK governing the preparation and dissemination of annual accounts may differ from legislation in other jurisdictions.

**David Bowyer**  
**Chair of the Board**  
**14 December 2018**

# Independent Auditor's Report to the Members of Loughborough Building Society

## Report on the audit of the financial statements

### Opinion

In our opinion the financial statements of Loughborough Building Society (the 'Society'):

- give a true and fair view of the state of the Society's affairs as at 31 October 2018 and of the Society's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"; and
- have been prepared in accordance with the requirements of the Building Societies Act 1986.

We have audited the financial statements which comprise:

- the income statement;
- the statement of financial position;
- the statement of changes in members' interests;
- the cash flow statement; and
- the related notes 1 to 27.

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).






### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report.

We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the Financial Reporting Council's (the 'FRC's') Ethical Standard as applied to public interest entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We confirm that the non-audit services prohibited by the FRC's Ethical Standard were not provided to the Society.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Summary of our audit approach

<b>Key audit matters</b>	<p>The key audit matters that we identified in the current year were:</p> <ul style="list-style-type: none"> <li>• Revenue recognition of other interest receivable and similar income </li> <li>• Loan loss provision </li> <li>• Hedge accounting </li> </ul> <p>Any new key audit matters are identified with  and any key audit matters which are the same as the prior year identified with .</p>
<b>Materiality</b>	The materiality that we used in the current year was £41k which represents 5% of profit before tax.
<b>Scoping</b>	Audit work to respond to risks of material misstatement was performed directly by the audit engagement team.
<b>Significant changes in our approach</b>	The previous auditor did not identify hedge accounting as a key audit matter. We considered hedge accounting as a key audit matter based on our risk assessment which identified a potential for misstatement arising from complexity and judgement in complying with the requirements of IAS 39.

### Conclusions relating to going concern

<p>We are required by ISAs (UK) to report in respect of the following matters where:</p> <ul style="list-style-type: none"> <li>• the directors' use of the going concern basis of accounting in preparation of the financial statements is not appropriate; or</li> <li>• the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Society's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.</li> </ul>	<b>We have nothing to report in respect of these matters.</b>
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## Key audit matters

Key audit matters are those matters that, in our professional judgement, were of most significance in our audit of the financial statements of the current period and include the most significant assessed risks of material misstatement (whether or not due to fraud) that we identified. These matters included those which had the greatest effect on: the overall audit strategy, the allocation of resources in the audit; and directing the efforts of the engagement team.

These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

## Revenue recognition of other interest receivable and similar income

### Key audit matter description

The main revenue stream within the Society is interest receivable and similar income primarily derived from loans and advances to customers. The interest receivable and similar income recognised during the year was £7.2m (2017: £7.0m).

The directors elect to apply the recognition and measurement criteria in line with IAS 39 as part of their adoption of FRS 102 to recognise interest income using the Effective Interest Rate ('EIR') method for loans and advances to customers. The EIR method requires the modelling of all cash flows, including directly attributable fees and costs, over the shorter of the behavioural and contractual life.

The key assumption in the EIR model is the estimation of redemption rates used in the derivation of the behavioural lives of the mortgages and thus timing of the expected future cash flows.

There is therefore complexity involved in the determination of interest receivable and similar income using the EIR method. We identified a key audit matter that the interest income may be inappropriately recognised whether due to fraud or error.

Management's accounting policies are detailed in note 1.3 and 1.4 to the financial statements while the significant judgements involved in the revenue recognition process are outlined in note 1.14, with note 2 quantifying the interest receivable and similar income recognised during the year. The area of significant judgement is discussed by the Audit and Compliance Committee as detailed in the Committee's report on page 13.

### How the scope of our audit responded to the key audit matter

We first obtained an understanding of the Society's process and key controls around revenue recognition by undertaking a walk-through and reviewing Management's judgement paper.

Following identification of the key controls we assessed the design and implementation of controls that the Society has in place over revenue recognition. Specifically, we assessed the implementation of controls that the Society has in place to manage the risk of inappropriate behavioural life assumptions being used within the EIR model.

We challenged the appropriateness of the behavioural lives adopted by Management by reference to historical customer redemptions, over which we performed accuracy and completeness testing over the underlying data on a sample basis.

Additionally we challenged any amendments made to the behavioural lives by Management during the course of the year, based on recent customer redemption activity.

As part of our wider assessment of the key audit matter we independently recalculated the EIRs and tested the adjustment posted to recognise revenue over the behavioural life on a sample of loans.

We verified the inputs which are used to determine revenue by agreeing a sample of customer loans back to underlying source data.

Finally given the inherent susceptibility to misstatements in estimates, we considered evidence which supports or contradicts Management's judgements for indicators of management bias.

### Key observations

We concluded that the behavioural lives used within Management's revenue recognition process were reasonable and the models to be working as intended.

We determined the accounting for revenue to be appropriate, acceptable and materially in line with the requirements of IAS 39.

## Loan loss provision

### Key audit matter description

Under IAS 39, the directors are required to assess whether there is objective evidence of impairment of any financial assets that are measured at cost or amortised cost. If there is objective evidence of impairment, Management should recognise an impairment loss within the income statement immediately.

The Society holds £229.5m (2017: £225.0m) of loans and advances to customers on which a loan loss provision of £1.1m (2017: £1.3m) has been provided for as at year end. The provision comprises a collective provision for losses incurred but not reported and a specific provision for loans where there has been a reported loss event.

Key assumptions in determining the collective and specific provision include the use of probability of default ("PD") and forced sale discount ("FSD") assumptions and the limited historical customer default data used in determining the collective provision. Given the high level of Management judgement required we identified our key audit matter in relation to these estimates, including the possibility of management bias, on the basis that amendments to these assumptions could give rise to a material misstatement due to fraud or error.

Management's accounting policies are detailed in note 1.7 to the financial statements while the significant judgements involved in loan loss provisioning are outlined in note 1.14, with note 15 quantifying the loan loss provision as at year end. The area of significant judgement is discussed by the Audit and Compliance Committee as detailed in the Committee's report on page 13.

### **How the scope of our audit responded to the key audit matter**

We first understood management's process and key controls around loan loss provisioning by undertaking a walk-through and reviewing Management's judgement paper.

Following identification of the key controls we evaluated the associated design and implementation of such controls. Specifically, we assessed the implementation of controls that the Society has in place to manage the risk of inappropriate assumptions being used in the loan loss provision models.

In conjunction with our internal IT specialists we tested the general IT controls over the loan administration systems and evaluated the manner in which data is extracted from these systems to determine the provision.

We challenged the appropriateness of the key assumptions used in the collective provision by benchmarking to a range of peer groups and third party rating agency data. Additionally, we determined whether the provision held is commensurate with the loan book size and inherent risk using coverage ratios obtained from peer group benchmarking.

We challenged the appropriateness of the key assumptions used within the specific provision, in particular the PD and FSD by reference to the Society's historical loss rate data, independently obtained third party data and benchmarking to a range of peer groups.

We selected a sample of customer loans provided for and independently recalculated the loan loss provision and compared the output to the amount provided by Management.

As part of our wider assessment of the key audit matter we also tested the accuracy and completeness of the inputs which were used to determine the loan loss provision back to underlying source data.

We performed testing on un-triggered loans to identify any customers in financial distress who had not been identified by Management.

We challenged the appropriateness of other assumptions used within the loan loss provision such as impairment triggers, expected future cash flows, time horizons to sale, expected costs to sell and house price indexation.

Finally given the inherent susceptibility to misstatements in estimates, we considered evidence which supports or contradicts Management's judgements for indicators of management bias.

### **Key observations**

We concluded that Management's view in regards to the collective provision was appropriate, albeit note that the provision itself was at the conservative end of an acceptable range in comparison to other peer groups with similar loan book size and inherent risk.

We concluded that the specific provision was appropriately stated in relation to the PD and FSD assumptions and with reference to the case facts under each specifically identified impairment.

We determined the loan loss provision trigger point used by Management to be appropriate and consider that this is placed appropriately to identify customers on which a specific provision may be required.

Overall, we found the loan loss provision models to be working as intended and considered the loan loss provision to be in line with the requirements of IAS 39.

## **Hedge accounting**

### **Key audit matter description**

Management hedge the interest rate risk exposure on fixed rate mortgage products through a portfolio of interest rate swaps and apply hedge accounting in order to reduce the income statement volatility that arises from differences in accounting measurement between the hedging instruments (the swaps) measured at fair value and the hedged item (the mortgages) measured at amortised cost. Hedge accounting under IAS 39 allows a fair value adjustment to be made in relation to the hedged risk (interest rate risk) which is offset against fair value movements in the swaps in the income statement.

The Society held derivative financial instruments assets of £196k (2017: £110k), derivative financial instruments liabilities of £98k (2017: £187k) on which fair value adjustments of £56k (2017: £5k) have been recognised within the income statement for the year.

The detailed accounting requirements in order to apply hedge accounting are complex and require specific documentation to be prepared at inception of the hedge relationship. This also involves regular prospective and retrospective effectiveness testing to be performed. The correlation between the fair values of the hedging instrument and hedged item is required to be within the 80%-125% range, in order to continue to applying hedge accounting. If effectiveness testing fails or swaps are removed from the hedge relationship (de-designated) then any fair value movements on the swap are recognised in the income statement while the fair value movements on the hedged item are frozen and amortised over the remaining life of the instrument.



There are inherent complexities involved in applying hedge accounting, as such there is a risk that hedge accounting is not applied correctly. Given the significance of the potential fair value adjustments this would give rise to, we consider the accuracy of fair value adjustments to hedged items on designation and de-designation from the portfolio hedge relationships to be a key audit matter.

Management's accounting policies are detailed in note 1.7 to the financial statements while the significant judgements involved in hedge accounting are outlined in note 1.14, with note 4 quantifying the fair value adjustments for the year. The area of significant judgement and complexity is discussed by the Audit and Compliance Committee as detailed in the Committee's report on page 13.

**How the scope of our audit responded to the key audit matter**

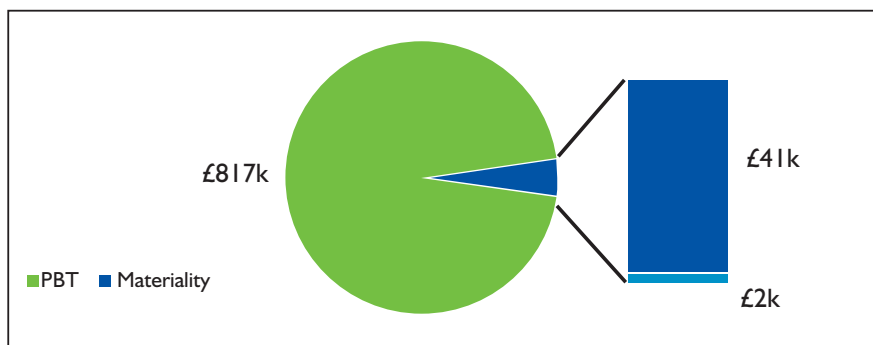
We first understood Management's process and key controls around hedge accounting by undertaking a walk-through and reviewing Management's judgement paper.

Following identification of the key controls we evaluated the associated design and implementation of such controls. Specifically, we assessed the implementation of controls that the Society has in place to manage the risk of inappropriate fair value adjustments being recognised.

Based on our professional judgement, we determined materiality for the financial statements as a whole as follows:

Materiality	£41k (2017: £32k)
Basis for determining materiality	5% of profit before tax. In 2017, the previous auditor set materiality on the basis of 4% of profit before tax.
Rationale for the benchmark applied	The accumulation of profits is critical to maintaining and building capital for regulatory purposes and allowing the Society to invest in activities for its members. This was a key factor in why we determined that profit before tax was the most appropriate benchmark for determining materiality.

We agreed with the Audit and Compliance Committee that we would report to the Committee all audit differences in excess of £2k (2017: the previous auditor determined this to be £1.6k), as well as differences below that threshold that, in our view, warranted reporting on qualitative grounds. We also report to the Audit and Compliance Committee on disclosure matters that we identified when assessing the overall presentation of the financial statements.



**An overview of the scope of our audit**

Our audit was scoped by obtaining an understanding of the Society and its environment, including internal control, and assessing the risks of material misstatement. Audit work to respond to the risks of material misstatement was performed directly by the audit engagement team.

Together with our financial instruments specialists we tested the accuracy of the fair value adjustments to hedged items on designation and de-designation from the portfolio hedge relationship.

As part of our wider assessment of the key audit matter, together with our financial instruments specialists, we reviewed the underlying hedge documentation, assessed Management's retrospective effectiveness testing and independently re-performed valuations on a sample of hedging instruments.

**Key observations**

We are satisfied that the implementation of hedge accounting requirements and specifically the designation of derivatives into hedge relationships and the assessment of the effectiveness of hedge relationships are appropriate and in line with supporting documentation.

**Our application of materiality**

We define materiality as the magnitude of misstatement in the financial statements that makes it probable that the economic decisions of a reasonably knowledgeable person would be changed or influenced. We use materiality both in planning the scope of our audit work and in evaluating the results of our work.

## Other information

<p>The directors are responsible for the other information. The other information comprises the information included in annual report, including the Business Review and Summary Financial Statement including Notice of Annual General Meeting, other than the financial statements and our auditor's report thereon.</p> <p>Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.</p> <p>In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.</p> <p>If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.</p>	<p><b>We have nothing to report in respect of these matters.</b></p>
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### Responsibilities of directors

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the Society's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Society or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Details of the extent to which the audit was considered capable of detecting irregularities, including fraud are set out below.

A further description of our responsibilities for the audit of the financial statements is located on the FRC's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

### Extent to which the audit was considered capable of detecting irregularities, including fraud

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then

design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

### Identifying and assessing potential risks related to irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- enquiring of management, internal audit and the Audit and Compliance Committee, including obtaining and reviewing supporting documentation, concerning the Society's policies and procedures relating to:
  - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
  - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
  - the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;
- discussing among the engagement team and involving relevant internal specialists, including tax, financial instruments and information technology specialists regarding how and where fraud might occur in the financial statements and any potential indicators of fraud. As part of this discussion, we identified potential for fraud in the complexity and estimation of redemption rates in determining interest receivable and the judgement involved in relation to the provision for loan loss estimates; and
- obtaining an understanding of the legal and regulatory framework that the Society operates in, focusing on those laws and regulations that had a direct effect on the financial statements or that had a fundamental effect on the operations of the Society. The key laws and regulations we considered in this context included the legislation imposed by the Financial Conduct Authority (FCA), Prudential Regulation authority (PRA), the Building Societies Act 1986 and tax legislations.

**Audit response to risks identified**

As a result of performing the above, we identified revenue recognition and loan loss provision as key audit matters. The key audit matters section of our report explains the matters in more detail and also describes the specific procedures we performed in response to those key audit matters.

In addition to the above, our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations discussed above;
- enquiring of management, the audit and compliance committee concerning actual and potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of those charged with governance, reviewing internal audit reports and reviewing correspondence with HMRC, the FCA and PRA; and
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members including internal specialists and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

**Report on other legal and regulatory requirements**

**Opinions on other matters prescribed by the Building Societies Act 1986**

In our opinion, based on the work undertaken in the course of the audit:

- the annual business statement and the directors’ report have been prepared in accordance with the requirements of the Building Societies Act 1986;
- the information given in the directors’ report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the information given in the annual business statement (other than the information upon which we are not required to report) gives a true representation of the matters in respect of which it is given.

In the light of the knowledge and understanding of the Society and its environment obtained in the course of the audit, we have not identified any material misstatements in the directors’ report.

**Opinion on other matter prescribed by the Capital Requirements (Country-by-Country Reporting) Regulations 2013**

In our opinion the information given in note 27 to the financial statements for the financial year ended 31 October 2018 has been properly prepared, in all material respects, in accordance with the Capital Requirements (Country-by Country Reporting) Regulations 2013.

**Matters on which we are required to report by exception**

<p><i>Adequacy of explanations received and accounting records</i></p> <p>Under the Building Societies Act 1986 we are required to report to you if, in our opinion:</p> <ul style="list-style-type: none"> <li>• we have not received all the information and explanations we require for our audit; or</li> <li>• adequate accounting records have not been kept; or</li> <li>• the financial statements are not in agreement with the accounting records.</li> </ul>	<p><b>We have nothing to report in respect of these matters.</b></p>
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**Other matters**

**Auditor tenure**

Following the recommendation of the Audit and Compliance Committee, we were appointed by the Board of directors on 26 February 2018 to audit the financial statements for the year ending 31 October 2018 and subsequent financial periods. The period of total uninterrupted engagement including previous renewals and reappointments of the firm is one year.

**Consistency of the audit report with the additional report to the audit committee**

Our audit opinion is consistent with the additional report to the Audit and Compliance Committee we are required to provide in accordance with ISAs (UK).

**Use of our report**

This report is made solely to the Society’s members, as a body, in accordance with section 78 of the Building Societies Act 1986. Our audit work has been undertaken so that we might state to the Society’s members those matters we are required to state to them in an auditor’s report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Society and the Society’s members as a body, for our audit work, for this report, or for the opinions we have formed.

**Kieren Cooper FCA (Senior statutory auditor)**

**For and on behalf of  
Deloitte LLP, Statutory Auditor,  
Birmingham, United Kingdom  
14 December 2018**

# Income Statement

for the year ended 31 October 2018

	Notes	2018 £000	2017 £000
Interest receivable and similar income	2	7,236	7,018
Interest payable and similar charges	3	(2,133)	(2,178)
Net interest income		5,103	4,840
Fees and commissions receivable		24	32
Fees and commissions payable		(63)	(76)
Other operating income net of charges		2	9
Net gain from derivative financial instruments	4	56	5
Total net income		5,122	4,810
Administrative expenses:	5	(3,841)	(3,695)
Depreciation and amortisation	16,17	(366)	(318)
Operating profit before impairment losses and provisions		915	797
Impairment (charge) / credit on loans and advances	15	(136)	10
Provisions for liabilities – FSCS	24	38	-
Profit before tax		817	807
Tax expense	9	(160)	(136)
<b>Profit for the financial year</b>		<b>657</b>	<b>671</b>

## Other Comprehensive Income

for the year ended 31 October 2018

	2018 £000	2017 £000
<b>Profit for the financial year</b>	<b>657</b>	<b>671</b>
<b>Other comprehensive income</b>		
Changes in fair value of debt securities taken to available-for-sale reserve	17	(57)
Tax (charge) / credit on other comprehensive income	(2)	12
<b>Total comprehensive income for the period</b>	<b>672</b>	<b>626</b>

Profit for the financial year arises from continuing operations. Both the profit for the financial year and total comprehensive income for the period are attributable to the members of the Society.

The notes on pages 28 to 53 form an integral part of these financial statements.

# Statement of Financial Position

at 31 October 2018

	Notes	2018 £000	2017 £000
<b>Assets</b>			
Liquid assets			
Cash in hand and balances with the Bank of England	10	42,095	42,344
Loans and advances to credit institutions	11	16,060	17,170
Debt securities	12	12,099	10,069
Derivative financial instrument assets	13	196	110
Loans and advances to customers	14	228,417	223,805
Tangible fixed assets	16	1,810	1,518
Intangible assets	17	923	873
Other debtors	18	200	191
<b>Total assets</b>		<b>301,800</b>	<b>296,080</b>
<b>Liabilities</b>			
Shares	19	241,710	251,985
Amounts owed to credit institutions	20	15,315	500
Amounts owed to other customers	21	20,647	19,892
Derivative financial instrument liabilities	13	98	187
Other liabilities	22	888	1,018
Deferred tax liability	23	133	113
Provisions for liabilities	24	-	48
<b>Total liabilities</b>		<b>278,791</b>	<b>273,743</b>
<b>Reserves</b>			
General reserve		22,969	22,312
Available-for-sale reserve		40	25
<b>Total reserves attributable to members of the Society</b>		<b>23,009</b>	<b>22,337</b>
<b>Total reserves and liabilities</b>		<b>301,800</b>	<b>296,080</b>

The notes on pages 28 to 53 form an integral part of these financial statements.

These accounts were approved by the Board of Directors on 14 December 2018 and signed on its behalf:

David Bowyer  
Chair of the Board

Helen Sachdev  
Chair of Audit and Compliance Committee

Gary Brebner  
Chief Executive

## Statement of Changes in Members' Interests

	General reserve	Available for sale reserve	Total	General reserve	Available for sale reserve	Total
	2018 £000	2018 £000	2018 £000	2017 £000	2017 £000	2017 £000
Balance at 1 November	22,312	25	22,337	21,641	70	21,711
<b>Total comprehensive income for the period</b>						
Profit or loss	657	-	657	671	-	671
Other comprehensive income	-	15	15	-	(45)	(45)
Total comprehensive income for the period	657	15	672	671	(45)	626
<b>Balance at 31 October</b>	<b>22,969</b>	<b>40</b>	<b>23,009</b>	22,312	25	22,337

Movements in the available-for-sale reserve relate to changes in the fair values of debt securities.



# Cash Flow Statement

		2018	2017
		£000	£000
	Notes		
<b>Cash flows from operating activities</b>			
Profit before tax		817	807
<i>Adjustments for</i>			
Depreciation and amortisation		366	318
Decrease in impairment of loans and advances		(141)	(10)
<b>Total</b>		<b>1,042</b>	<b>1,115</b>
<b>Changes in operating assets and liabilities</b>			
(Increase) / decrease in prepayments, accrued income and other assets		(63)	31
Decrease in accruals, deferred income and other liabilities		(84)	(493)
(Increase) / decrease in loans and advances to customers		(4,471)	4,917
Decrease in shares		(10,336)	(4,224)
Increase / (decrease) in amounts owed to other credit institutions and other customers		15,551	(2,540)
Increase in loans and advances to credit institutions		(502)	(2,998)
Movement in derivative financial instruments		(175)	(430)
Change in debt securities		(5)	(3)
Taxation paid		(157)	(134)
<b>Net cash generated by / (used in) operating activities</b>		<b>800</b>	<b>(4,759)</b>
<b>Cash flows from investing activities</b>			
Purchase of debt securities	12	(12,000)	(15,268)
Disposal of debt securities	12	10,009	21,268
Purchase of tangible fixed assets	16	(416)	(166)
Purchase of intangible assets	17	(292)	(174)
<b>Net cash (used in) / generated by investing activities</b>		<b>(2,699)</b>	<b>5,660</b>
<b>Net (decrease) / increase in cash and cash equivalents</b>		<b>(1,899)</b>	<b>901</b>
Cash and cash equivalents at 1 November		48,460	47,559
<b>Cash and cash equivalents at 31 October</b>		<b>46,561</b>	<b>48,460</b>
<b>Cash and cash equivalents comprise:</b>			
Cash in hand and balances at the Bank of England	10	42,053	42,335
Loans and advances to credit institutions repayable on demand	11	4,508	6,125
		<b>46,561</b>	<b>48,460</b>

## I Accounting policies

### 1.1 Basis of preparation

Loughborough Building Society (the "Society") has prepared these annual accounts in accordance with the Building Societies Act 1986, the Building Societies (Accounts and Related Provisions) Regulations 1998 and Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* ("FRS 102") as issued in September 2015. The Society has also chosen to apply the recognition and measurement provisions of IAS 39 *Financial Instruments: Recognition and Measurement* (as adopted for use in the EU). The presentation currency of these annual accounts is sterling. All amounts in the annual accounts have been rounded to the nearest £1,000.

The accounts have been prepared on a going concern basis as outlined in the Directors' report on page 6.

The accounting policies set out below have, unless otherwise stated, been applied consistently to all periods presented in these annual accounts.

Judgements made by the Directors, in the application of these accounting policies that have a significant effect on the annual accounts and estimates with a significant risk of material adjustment in the next year are discussed in section 1.14 below.

### 1.2 Measurement convention

The annual accounts are prepared on the historical cost basis except for the following: derivative financial instruments and financial instruments classified as available-for-sale are stated at fair value; land and buildings are stated at deemed cost.

### 1.3 Interest

Interest income and expense are recognised in profit or loss using the effective interest method. The 'effective interest rate' is the rate that exactly discounts the estimated future cash payments and receipts through the expected life of the financial asset or financial liability (or, where appropriate, a shorter period) to the carrying amount of the financial asset or financial liability. When calculating the effective interest rate, the Society estimates future cash flows considering all contractual terms of the financial instrument, but not future credit losses.

The calculation of the effective interest rate includes transaction costs and fees paid or received that are an integral part of the effective interest rate. Transaction costs include incremental costs that are directly attributable to the acquisition or issue of a financial asset or financial liability.

Interest income and expense presented in the income statement and other comprehensive income include:

- interest on financial assets and financial liabilities measured at amortised cost calculated on an effective interest basis; and

- interest on available-for-sale investment securities calculated on an effective interest basis.

Fair value changes on derivatives held for risk management purposes are presented in net gains or losses from derivative financial instruments in the income statement.

### 1.4 Fees and commission

Fees and commission income and expense that are integral to the effective interest rate on a financial asset or financial liability are included in the measurement of the effective interest rate (see 1.3).

Other fees and commissions are recognised as the related services are performed.

### 1.5 Expenses

#### Operating leases

Payments made under operating leases are recognised in the profit and loss account on a straight-line basis over the term of the lease.

### 1.6 Taxation

Tax on the profit or loss for the year comprises current and deferred tax. Tax is recognised in the income statement except to the extent that it relates to items recognised directly in other comprehensive income, in which case it is recognised directly in other comprehensive income.

Current tax is the expected tax payable or receivable on the taxable income or loss for the year, using tax rates enacted or substantively enacted at the reporting date, and any adjustment to tax payable in respect of previous years.

Deferred tax is provided on timing differences which arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in the annual accounts. Deferred tax is not recognised on permanent differences arising because certain types of income or expense are non-taxable or are disallowable for tax or because certain tax charges or allowances are greater or smaller than the corresponding income or expense. Deferred tax assets are recognised where it is probable that future taxable profits will be available against which the timing differences can be utilised.

Deferred tax is measured at the tax rate that is expected to apply to the reversal of the related difference, using tax rates enacted or substantively enacted at the reporting date. Deferred tax balances are not discounted.

# Notes (continued)

## 1.7 Financial instruments

### Recognition

The Society initially recognises loans and advances, deposits and debt securities issued on the date on which they are originated. All other financial instruments are recognised on the trade date, which is the date on which the Society becomes a party to the contractual provisions of the instrument.

A financial asset or financial liability is measured initially at fair value plus, for an item not at fair value through profit or loss, transaction costs that are directly attributable to its acquisition or issue.

### Classification

#### Financial assets

The Society classifies its financial assets into one of the following categories:

- **Loans and receivables**

'Loans and advances' are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and that the Society does not intend to sell immediately or in the near term.

Loans and advances are initially measured at fair value plus incremental direct transaction costs, and subsequently measured at their amortised cost using the effective interest method.

- **Available-for-sale**

Available-for-sale investments are non-derivative investments that are designated as available-for-sale or are not classified as another category of financial assets. Available-for-sale investments comprise debt securities.

Interest income is recognised in profit or loss using the effective interest method (see 1.3). Impairment losses are recognised in profit or loss.

Other fair value changes, other than impairment losses, are recognised in other comprehensive income and presented in the available-for-sale reserve within capital reserves. When the investment is sold, the gain or loss accumulated in the available-for-sale reserve is reclassified to profit or loss.

- **At fair value through profit and loss**

Derivative financial instruments are recognised at fair value. The gain or loss on remeasurement to fair value is recognised immediately in profit or loss. However, where derivatives qualify for hedge accounting, recognition of any resultant gain or loss depends on the nature of the item being hedged.

On initial designation of the hedge, the Society formally documents the relationship between the hedging instruments and hedged items, including the risk management objective and strategy in undertaking the hedge, together with the method that will be used to assess the effectiveness of the hedging relationship. The Society makes an assessment, both at inception of the hedge relationship and on an ongoing basis, of whether the hedging instruments are expected to be highly effective in offsetting the changes in the fair value of the respective hedged items during the period for which the hedge is designated, and whether the actual results of each hedge are within a range of 80–125%.

These hedging relationships are discussed below.

#### Fair value hedges

Where a derivative financial instrument is designated as a hedge of the variability in fair value of a recognised asset or liability or an unrecognised firm commitment, all changes in the fair value of the derivative are recognised immediately in profit or loss. The carrying value of the hedged item is adjusted by the change in fair value that is attributable to the risk being hedged (even if it is normally carried at cost or amortised cost) and any gains or losses on remeasurement are recognised immediately in the income statement (even if those gains would normally be recognised directly in reserves). If hedge accounting is discontinued and the hedged financial asset or liability has not been derecognised, any adjustments to the carrying amount of the hedged item are amortised into profit or loss using the effective interest method over the remaining life of the hedged item.

#### Financial liabilities

The Society classifies its financial liabilities, other than financial guarantees and loan commitments, as measured at amortised cost or in the case of derivatives at fair value through profit or loss.

#### Derecognition

The Society derecognises a financial asset when the contractual rights to the cash flows from the financial asset expire, or it transfers the rights to receive the contractual cash flows in a transaction in which substantially all of the risks and rewards of ownership of the financial asset are transferred or in which the Society neither transfers nor retains substantially all of the risks and rewards of ownership and it does not retain control of the financial asset.

On derecognition of a financial asset, the difference between the carrying amount of the asset (or the carrying amount allocated to the portion of the asset derecognised) and the sum of (i) the consideration received (including any new asset obtained less any

## Notes (continued)

new liability assumed) and (ii) any cumulative gain or loss that had been recognised in other comprehensive income is recognised in profit or loss. Any interest in transferred financial assets that qualify for derecognition that is created or retained by the Society is recognised as a separate asset or liability.

The Society derecognises a financial liability when its contractual obligations are discharged or cancelled, or expire.

### **Measurement**

#### *Amortised cost measurement*

The 'amortised cost' of a financial asset or financial liability is the amount at which the financial asset or financial liability is measured at initial recognition, minus principal repayments, plus or minus the cumulative amortisation using the effective interest method of any difference between the initial amount recognised and the maturity amount, minus any reduction for impairment.

#### **Fair value measurement**

'Fair value' is the amount for which an asset could be exchanged, a liability settled, or an equity instrument granted could be exchanged, between knowledgeable, willing parties in an arm's length transaction.

When available, the Society measures the fair value of an instrument using the quoted price in an active market for that instrument. A market is regarded as active if transactions for the asset or liability take place with sufficient frequency and volume to provide pricing information on an ongoing basis.

If there is no quoted price in an active market, then the Society uses valuation techniques that maximise the use of relevant observable inputs and minimise the use of unobservable inputs. The chosen valuation technique incorporates all of the factors that market participants would take into account in pricing a transaction.

The best evidence of the fair value of a financial instrument at initial recognition is normally the transaction price – i.e. the fair value of the consideration given or received. If the Society determines that the fair value at initial recognition differs from the transaction price and the fair value is evidenced neither by a quoted price in an active market for an identical asset or liability nor based on a valuation technique that uses only data from observable markets, then the financial instrument is initially measured at fair value, adjusted to defer the difference between the fair value at initial recognition and the transaction price. Subsequently, that difference is recognised in profit or loss on an appropriate basis over the life of the instrument but no later than when the valuation is wholly supported by observable market data or the transaction is closed out.

### **Identification and measurement of impairment**

At each reporting date, the Society assesses whether there is objective evidence that financial assets not carried at fair value through profit or loss are impaired. A financial asset or a group of financial assets is 'impaired' when objective evidence demonstrates that a loss event has occurred after the initial recognition of the asset(s) and that the loss event has an impact on the future cash flows of the asset(s) that can be estimated reliably.

Objective evidence that financial assets are impaired includes:

- significant financial difficulty of the borrower or issuer;
- default or delinquency by a borrower;
- the restructuring of a loan or advance by the Society on terms that the Society would not consider otherwise;
- indications that a borrower or issuer will enter bankruptcy; and
- observable data relating to a group of assets such as adverse changes in the payment status of borrowers or issuers in the group, or economic conditions that correlate with defaults in the group.

The Society considers evidence of impairment for loans and advances at both an individual asset and a collective level. All individually significant loans and advances are assessed for individual impairment. Those found not to be individually impaired are then collectively assessed for any impairment that has been incurred but not yet identified. Loans and advances that are not individually significant are collectively assessed for impairment by grouping together loans and advances with similar risk characteristics.

In assessing collective impairment, the Society uses statistical modelling of historical trends of the probability of default, the timing of recoveries and the amount of loss incurred, and makes an adjustment if current economic and credit conditions are such that the actual losses are likely to be greater or less than is suggested by historical trends. Default rates, loss rates and the expected timing of future recoveries are regularly benchmarked against actual outcomes to ensure that they remain appropriate.

Impairment losses on assets measured at amortised cost are calculated as the difference between the carrying amount and the present value of estimated future cash flows discounted at the asset's original effective interest rate.

If the terms of a financial asset are renegotiated or modified or an existing financial asset is replaced with a new one due to financial difficulties of the borrower, then an assessment is made of whether the financial asset should be derecognised.

## Notes (continued)

A range of forbearance options is available to support customers who are in financial difficulty and are in arrears or who are pre-delinquency or anticipate that they may enter into arrears. The purpose of forbearance is to support customers who have temporary financial difficulties and help them get back on track. The main options offered by the Society include:

- Change to payment date and / or frequency;
- Reduced monthly repayment;
- An arrangement to clear outstanding arrears;
- Capitalisation of arrears;
- Change of repayment type; and
- Extension of mortgage term.

Customers requesting a forbearance option will need to provide information to support the request which will include an affordability assessment, bank statements, proof of income, e.g. payslips, accounts, benefit statements etc. in order that the request can be properly assessed. Where consent is obtained, a credit search will also be carried out. If the forbearance request is granted the account is monitored in accordance with the Society's Forbearance and Impairment Policy. At the appropriate time the forbearance option that has been implemented is cancelled, with the exception of capitalisation of arrears, and the customer's normal contractual payment is restored.

Impairment losses are recognised in the income statement and reflected in an allowance account against loans and receivables. Interest on the impaired assets continues to be recognised through the unwinding of the discount. If an event occurring after the impairment was recognised causes the amount of impairment loss to decrease, then the decrease in impairment loss is reversed through the income statement.

Impairment losses on available-for-sale investment securities are recognised by reclassifying the losses accumulated in the available-for-sale reserve. The cumulative loss that is reclassified from the reserve to profit or loss is the difference between the acquisition cost, net of any principal repayment and amortisation, and the current fair value, less any impairment loss previously recognised in profit or loss. Changes in impairment attributable to application of the effective interest method are reflected as a component of interest income.

If, in a subsequent period, the fair value of an impaired available-for-sale debt security increases and the increase can be related objectively to an event occurring after the impairment loss was recognised, then the impairment loss is reversed through profit or loss; otherwise, any increase in fair value is recognised through other comprehensive income.

### 1.8 Cash and cash equivalents

For the purposes of the Cash Flow Statement, cash comprises cash in hand and unrestricted loans and advances to credit institutions repayable on demand. Cash equivalents comprise highly liquid unrestricted investments that are readily convertible into cash with an insignificant risk of changes in value with original maturities of less than three months.

### 1.9 Tangible fixed assets

Tangible fixed assets are stated at historical cost less accumulated depreciation with the exception of freehold buildings which are stated at deemed cost.

Where parts of an item of tangible fixed assets have different useful lives, they are accounted for as separate items of tangible fixed assets, for example land is treated separately from buildings and is not depreciated.

The Society assesses at each reporting date whether tangible fixed assets are impaired.

Depreciation is charged to the income statement on a straight-line basis over the estimated useful lives as follows:

#### Freehold Land and Buildings:

- Freehold buildings 50 years

#### Equipment, Fixtures, Fittings and Vehicles:

- Freehold refurbishment 8 years
- Computer hardware 3 to 7 years
- Motor vehicles 4 years
- Office equipment, fixtures and fittings 3 to 5 years

Depreciation methods, useful lives and residual values are reviewed if there is an indication of a significant change since the last annual reporting date in the pattern by which the Society expects to consume an asset's future economic benefits.

### 1.10 Intangible assets

Purchased software and costs directly associated with the development of computer software are capitalised as intangible assets which will generate future economic benefits and where costs can reliably be measured. Intangible assets that are acquired by the Society are stated at cost less accumulated amortisation and less accumulated impairment losses.

#### Amortisation

Amortisation is charged to the income statement on a straight-line basis over the estimated useful lives of intangible assets. Intangible assets are amortised from the date they are available for use. The estimated useful lives are as follows:

- Software 7 years

## Notes (continued)

The Society reviews the amortisation period and method when events and circumstances indicate that the useful life may have changed since the last reporting date.

### **1.11 Impairment excluding financial assets and deferred tax assets**

The carrying amounts of the Society's non-financial assets, other than deferred tax assets, are reviewed at each reporting date to determine whether there is any indication of impairment. If any such indication exists, then the asset's recoverable amount is estimated. The recoverable amount of an asset is the greater of its value in use and its fair value less costs to sell. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset.

An impairment loss is recognised if the carrying amount of an asset exceeds its estimated recoverable amount. Impairment losses are recognised in profit or loss.

An impairment loss is reversed if and only if the reasons for the impairment have ceased to apply.

Impairment losses recognised in prior periods are assessed at each reporting date for any indications that the loss has decreased or no longer exists. An impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, net of depreciation or amortisation, if no impairment loss had been recognised.

### **1.12 Employee benefits**

The Society operates a defined contribution pension scheme. The Society makes a contribution of between 7.0% and 21.5% (2017: 7.0% and 19.5%) of individuals' basic gross pay into employees' Personal Pension schemes. Contributions to the scheme are charged to the income statement in the year in which they are payable. There were no outstanding or prepaid contributions at either the beginning or end of the financial year.

### **1.13 Provisions for liabilities and charges**

A provision is recognised in the statement of financial position when the Society has a present legal or constructive obligation as a result of a past event, that can be reliably measured and it is probable that an outflow of economic benefits will be required to settle the obligation. Provisions are recognised at the best estimate of the amount required to settle the obligation at the reporting date.

### **1.14 Accounting estimates and judgements**

The preparation of the financial statements requires certain judgements, assumptions and estimates that affect the reported

amounts of assets and liabilities. These are regularly evaluated and are based on historical experience, expectations of future events and other factors. No significant judgements were made in the year. The accounting estimates are described below:

- Effective interest rate

The effective interest rate applied to the mortgage book affects the carrying value of those assets. One of the key components of the Effective Interest Rate is the expected mortgage life. In determining the expected life of mortgage assets, the Society uses historical redemption data as well as management judgement. The expected life of mortgage assets is assessed for reasonableness at least annually. A one month change in the life profile of mortgage assets would result in a change to the value of loans on the Statement of Financial Position of approximately £156,000.

#### **Other areas of focus:**

- Impairment losses on loans and advances to customers

The Society reviews the mortgage book quarterly to assess impairment. In determining whether an impairment loss should be recorded, the Society has to use its judgement. Impairment provisions are calculated using historical arrears experience, modelled credit risk characteristics and expected cash flows. Estimates are applied to determine prevailing market conditions (e.g. interest rates and house prices), customer behaviour (e.g. default rates) and the length of time to complete the sale of properties in possession. The accuracy of the impairment provision would therefore be affected by unexpected changes to these assumptions. To the extent that house prices are lower than the estimate by 1%, the impairment allowance would change by an estimated £35,000 as at 31 October 2018.

- Hedge accounting

Where a derivative financial instrument is designated as a hedge of the variability in fair value of a recognised asset or liability or an unrecognised firm commitment, all changes in the fair value of the derivative are recognised immediately in profit or loss. The carrying value of the hedged item is adjusted by the change in fair value that is attributable to the risk being hedged (even if it is normally carried at cost or amortised cost) and any gains or losses on remeasurement are recognised immediately in the income statement (even if those gains would normally be recognised directly in reserves). If hedge accounting is discontinued and the hedged financial asset or liability has not been derecognised, any adjustments to the carrying amount of the hedged item are amortised into profit or loss using the effective interest method over the remaining life of the hedged item.



## Notes (continued)

### 2 Interest receivable and similar income

	2018 £000	2017 £000
On loans fully secured on residential property	6,629	6,685
On other loans	407	436
On debt securities	88	74
On liquid assets	369	191
Net interest expense on derivatives	(257)	(368)
	<hr/> 7,236	<hr/> 7,018

Included within interest receivable and similar income on debt securities is income from fixed income securities of £88,000 (2017: £71,000).

### 3 Interest payable and similar charges

	2018 £000	2017 £000
On shares held by individuals	1,960	2,046
On deposits and other borrowings	173	132
	<hr/> 2,133	<hr/> 2,178

### 4 Net gains from other financial instruments at fair value through profit and loss

	2018 £000	2017 £000
Derivatives in designated fair value hedge relationships	56	5

## Notes (continued)

### 5 Administrative expenses

	2018 £000	2017 £000
Wages and salaries	1,765	1,606
Social security costs	178	171
Contributions to defined contribution plans	187	172
	<hr/> 2,130	<hr/> 1,949
Other administrative expenses	1,711	1,746
	<hr/> 3,841	<hr/> 3,695

The remuneration of the external auditor is set out below (excluding VAT):

	2018 £000	2017 £000
Audit of these annual accounts	57	68
Other services	6	6
	<hr/> 63	<hr/> 74

The current year charge relates to Deloitte LLP and includes other audit services of £6,000. The prior year charge relates to KPMG LLP which included other services of £6,000 in respect of licensed software relating to regulatory reporting.

### 6 Employee numbers

The average number of persons employed by the Society (including Executive Directors) during the year, analysed by category, was as follows:

	2018	2017
Head Office		
Full time	33	32
Part time	9	8
	<hr/> 42	<hr/> 40
Branch Offices		
Full time	8	10
Part time	8	7
	<hr/> 16	<hr/> 17

## Notes (continued)

### 7 Directors' remuneration

Directors' emoluments are set out within the Directors' Remuneration Report.

Total Directors' emoluments for the year amounted to £620,000 (2017: £626,000).

### 8 Directors' loans and transactions

#### i) Loans to Directors

At 31 October 2018 there was 1 (2017: 1) outstanding mortgage loan granted in the ordinary course of business to 1 (2017: 1) Director and connected persons, amounting in aggregate to £248,000 (2017: £254,000). There were no arrears on this loan. A register is maintained at the Head Office of the Society, in accordance with the requirements of Section 68 of the Building Societies Act 1986, which shows details of all loans, transactions and arrangements with Directors and their connected persons. A statement of the appropriate details contained in the register, for the financial year ended 31 October 2018, will be available for inspection at the Society's Head Office for a period of 15 days up to and including the Annual General Meeting.

#### ii) Other Directors' transactions

Directors are required to hold share accounts with the Society. All accounts have the same terms and conditions as available to customers of the Society. The savings balances are not detailed in the register unlike loans and transactions above, due to their sensitive nature. The aggregate amount of all savings balances at 31 October 2018 was £64,000 (2017: £48,000).

#### iii) Related party transactions

There were no related party transactions during the year.

## Notes (continued)

### 9 Taxation

	2018 £000	2017 £000
<i>Current tax</i>		
Current tax on income for the period	152	157
Prior year adjustments	(10)	-
Total current tax	142	157
<i>Deferred tax (see note 23)</i>		
Deferred tax on current period movements	5	(21)
Prior year adjustments	13	-
Total deferred tax	18	(21)
Total tax	160	136

	2018			2017		
	Current tax £000	Deferred tax £000	Total tax £000	Current tax £000	Deferred tax £000	Total tax £000
Recognised in income statement	142	18	160	157	(21)	136
Recognised in other comprehensive income	-	2	2	(12)	-	(12)
Total tax	142	20	162	145	(21)	124

The standard rate of corporation tax in the UK was 19% (2017: 19.41%).

#### Reconciliation of effective tax rate

	2018 £000	2017 £000
Profit for the year	817	807
Tax using the UK corporation tax rate of 19% (2017: 19.41%)	155	157
Rate differences	-	(21)
Expenses not deductible	2	-
Adjustment in respect of prior years	3	-
Total tax expense included in profit or loss	160	136

### 10 Cash in hand and balances with the Bank of England

	2018 £000	2017 £000
Cash in hand	77	69
Balances with the Bank of England	41,976	42,266
Total included in "Cash and cash equivalents" per cash flow statement	42,053	42,335
Accrued interest	42	9
	42,095	42,344

## Notes (continued)

### 11 Loans and advances to credit institutions

	2018 £000	2017 £000
Repayable on demand	4,508	6,125
In not more than three months	5,532	6,529
In more than three months but not more than one year	6,020	4,516
Total loans and advances to credit institutions	<u>16,060</u>	<u>17,170</u>
Total included within cash and cash equivalents	<u>4,508</u>	<u>6,125</u>

The above figures include accrued interest of £52,000 (2017: £48,000)

### 12 Debt securities

	2018 £000	2017 £000
Certificates of deposit (fixed income debt securities)	12,048	10,035
Accrued interest	51	34
	<u>12,099</u>	<u>10,069</u>
Debt securities have remaining maturities as follows:		
In not more than one year	<u>12,099</u>	<u>10,069</u>
Transferable debt securities comprise:		
Unlisted	<u>12,099</u>	<u>10,069</u>
	<u>12,099</u>	<u>10,069</u>

Movements in debt securities during the year are summarised as follows:

	2018 £000	2017 £000
At 1 November	10,069	16,169
Additions	13,000	15,268
Disposals and maturities	(11,009)	(21,268)
Net changes in accruals and amortisation	22	(43)
Net gains / (losses) from changes in fair value recognised in other comprehensive income	17	(57)
At 31 October	<u>12,099</u>	<u>10,069</u>

## Notes (continued)

### 13 Derivative financial instruments

	2018			2017		
	Notional principal amount £000	Positive market value £000	Negative market value £000	Notional principal amount £000	Positive market value £000	Negative market value £000
Derivatives designated as fair value hedges:						
Interest rate swaps	75,650	196	98	49,500	110	187
	<b>75,650</b>	<b>196</b>	<b>98</b>	<b>49,500</b>	<b>110</b>	<b>187</b>

### 14 Loans and advances to customers

	2018 £000	2017 £000
Loans fully secured on residential property	222,931	217,281
Loans fully secured on land	6,685	7,742
Provision for impairment losses	(1,115)	(1,256)
Fair value adjustment for hedged risk	(84)	38
	<b>228,417</b>	<b>223,805</b>
The remaining maturity of loans and advances to customers from the reporting date is as follows:		
On call and at short notice	-	442
In not more than three months	137	864
In more than three months but not more than one year	2,622	2,642
In more than one year but not more than five years	15,549	12,325
In more than five years	211,224	208,788
	<b>229,532</b>	<b>225,061</b>
Less: allowance for impairment (note 15)	(1,115)	(1,256)
	<b>228,417</b>	<b>223,805</b>

The maturity analysis above is based on contractual maturity not expected redemption levels.

At 31 October 2018, the Society had pledged £32,584,000 (2017: £nil) of mortgage assets to the Bank of England as collateral under the Term Funding Scheme.

## Notes (continued)

### 15 Allowance for impairment

	Loans fully secured on residential property £000	Other loans £000	Total £000
At 1 November 2017			
Individual impairment	743	205	948
Collective impairment	91	217	308
	<b>834</b>	<b>422</b>	<b>1,256</b>

#### Income statement

Impairment loss / (credit) on loans and advances			
Individual impairment	140	(42)	98
Collective impairment	65	(27)	38
	<b>205</b>	<b>(69)</b>	<b>136</b>
Amounts utilised during the year	(277)	-	(277)
	<b>(72)</b>	<b>(69)</b>	<b>(141)</b>

#### At 31 October 2018

Individual impairment	606	163	769
Collective impairment	156	190	346
	<b>762</b>	<b>353</b>	<b>1,115</b>

	Loans fully secured on residential property £000	Other loans £000	Total £000
At 1 November 2016			
Individual impairment	614	289	903
Collective impairment	108	255	363
	<b>722</b>	<b>544</b>	<b>1,266</b>

#### Income statement

Impairment loss / (credit) on loans and advances			
Individual impairment	129	(84)	45
Collective impairment	(17)	(38)	(55)
	<b>112</b>	<b>(122)</b>	<b>(10)</b>

#### At 31 October 2017

Individual impairment	743	205	948
Collective impairment	91	217	308
	<b>834</b>	<b>422</b>	<b>1,256</b>



## Notes (continued)

### 16 Tangible fixed assets

	Freehold Land and Buildings £000	Equipment, Fixtures, Fittings and Vehicles £000	Total £000
<b>Cost</b>			
Balance at 1 November 2017	1,331	1,245	2,576
Additions	-	416	416
Balance at 31 October 2018	1,331	1,661	2,992
<b>Depreciation and impairment</b>			
Balance at 1 November 2017	38	1,020	1,058
Depreciation charge for the year	22	102	124
Balance at 31 October 2018	60	1,122	1,182
<b>Net book value</b>			
At 1 November 2017	1,293	225	1,518
At 31 October 2018	1,271	539	1,810

The net book value of land and buildings occupied by the Society for its own activities is £1,141,000 (2017: £1,161,000).

### 17 Intangible assets

	Software £000
<b>Cost</b>	
Balance at 1 November 2017	1,429
Additions	292
Balance at 31 October 2018	1,721
<b>Amortisation and impairment</b>	
Balance at 1 November 2017	556
Amortisation for the year	242
Balance at 31 October 2018	798
<b>Net book value</b>	
At 1 November 2017	873
At 31 October 2018	923

## Notes (continued)

### 18 Other debtors

	2018 £000	2017 £000
Due within one year	200	191

### 19 Shares

	2018 £000	2017 £000
Held by individuals	241,710	251,985

Shares are repayable with remaining maturities from the balance sheet date as follows:

Accrued interest	1,065	1,005
On demand	184,525	189,515
In not more than three months	43,279	53,793
In more than three months but not more than one year	5,010	2,474
In more than one year but not more than five years	7,831	5,198
	241,710	251,985

### 20 Amounts owed to credit institutions

	2018 £000	2017 £000
Accrued interest	15	-
With agreed maturity dates or periods of notice		
In not more than three months	1,500	500
In more than three months but not more than one year	2,500	-
In more than one year but not more than five years	11,300	-
	15,315	500

### 21 Amounts owed to other customers

	2018 £000	2017 £000
Accrued interest	49	45
Repayable on demand	12,098	14,487
With agreed maturity dates or periods of notice		
In not more than three months	7,000	5,000
In more than three months but not more than one year	1,500	-
	20,647	19,892

## Notes (continued)

### 22 Other liabilities

	2018 £000	2017 £000
Corporation tax	172	187
Other creditors	716	831
	<b>888</b>	1,018

### 23 Deferred tax assets and liabilities

The elements of deferred taxation are as follows:

	2018 £000	2017 £000
Difference between accumulated depreciation and capital allowances	125	122
Short term timing differences	(23)	(41)
Capital gains	31	32
Net deferred tax liability	<b>133</b>	113

The deferred tax liability has been provided at a rate of 17% (2017: 17%) which is the rate applicable when the deferred tax liability is expected to crystallise.

### 24 Provisions for liabilities

	FSCS levy £000
Balance at 1 November 2017	48
Amount released during the year	(38)
Amount paid during the year	(10)
<b>Balance at 31 October 2018</b>	<b>-</b>

In common with all regulated UK deposit takers, the Society pays levies to the Financial Services Compensation Scheme (FSCS) to enable the FSCS to meet claims against it. The FSCS levy consists of two parts – a management expenses levy and a compensation levy. The management expenses levy covers the costs of running the scheme and the compensation levy covers the amount of compensation the scheme pays, net of any recoveries it makes using the rights that have been assigned to it. During 2008 and 2009 claims were triggered against the FSCS in relation to Bradford and Bingley plc, Kaupthing Singer and Friedlander, Heritable Bank plc, Landsbanki Islands hf, London Scottish Bank plc and Dunfermline Building Society.

The FSCS meets these current claims by way of loans received from HM Treasury. The terms of these loans were interest only for the first three years and the FSCS seeks to recover the interest cost, together with ongoing management expenses, by way of annual management levies on members, including Loughborough Building Society.

The provision at 31 October 2018 is £nil. No further provision has been made for any levies relating to 2019/20 and subsequent years.

## Notes (continued)

### 25 Financial instruments

A financial instrument is a contract which gives rise to a financial asset of one entity and a financial liability of another entity. The Society is a retailer of financial instruments in the form of mortgage and savings products. The Society also uses wholesale financial instruments to invest liquid asset balances, raise wholesale funding and to manage the risks arising from its operations.

The Society uses derivatives in the form of interest rate swaps to hedge balance sheet exposures arising from fixed rate mortgage lending and savings products. The Society does not run a trading book.

#### Categories of financial assets and liabilities

Financial assets and liabilities are measured on an on-going basis either at fair value or at amortised cost. Note 1.7 'Financial instruments' describes how the classes of financial instruments are measured, and how income and expenses, including fair value gains and losses, are recognised. The tables below analyse the Society's assets and liabilities by financial classification:

#### Carrying values by category

31 October 2018	Held at amortised cost		Held at fair value			Total £000
	Loans and receivables £000	Financial assets and liabilities at amortised cost £000	Available-for-sale £000	Derivatives designated as fair value hedges £000	Unmatched derivatives £000	
<b>Financial assets</b>						
Cash in hand and balances with Bank of England	-	42,095	-	-	-	42,095
Loans and advances to credit institutions	16,060	-	-	-	-	16,060
Debt securities	-	-	12,099	-	-	12,099
Derivative financial instruments	-	-	-	196	-	196
Loans and advances to customers	228,417	-	-	-	-	228,417
<b>Total financial assets</b>	<b>244,477</b>	<b>42,095</b>	<b>12,099</b>	<b>196</b>	<b>-</b>	<b>298,867</b>
Non-financial assets	-	2,933	-	-	-	2,933
<b>Total assets</b>	<b>244,477</b>	<b>45,028</b>	<b>12,099</b>	<b>196</b>	<b>-</b>	<b>301,800</b>
<b>Financial liabilities</b>						
Shares	-	241,710	-	-	-	241,710
Amounts owed to credit institutions	-	15,315	-	-	-	15,315
Amounts owed to other customers	-	20,647	-	-	-	20,647
Derivative financial instruments	-	-	-	95	3	98
<b>Total financial liabilities</b>	<b>-</b>	<b>277,672</b>	<b>-</b>	<b>95</b>	<b>3</b>	<b>277,770</b>
Non-financial liabilities	-	1,021	-	-	-	1,021
<b>Total liabilities</b>	<b>-</b>	<b>278,693</b>	<b>-</b>	<b>95</b>	<b>3</b>	<b>278,791</b>

## Notes (continued)

### 25 Financial instruments (continued)

Carrying values by category

31 October 2017

	Held at amortised cost		Held at fair value			Total £000
	Loans and receivables £000	Financial assets and liabilities at amortised cost £000	Available-for-sale £000	Derivatives designated as fair value hedges £000	Unmatched derivatives £000	
<b>Financial assets</b>						
Cash in hand and balances with Bank of England	-	42,344	-	-	-	42,344
Loans and advances to credit institutions	17,170	-	-	-	-	17,170
Debt securities	-	-	10,069	-	-	10,069
Derivative financial instruments	-	-	-	110	-	110
Loans and advances to customers	223,805	-	-	-	-	223,805
<b>Total financial assets</b>	<b>240,975</b>	<b>42,344</b>	<b>10,069</b>	<b>110</b>	<b>-</b>	<b>293,498</b>
Non-financial assets	-	2,582	-	-	-	2,582
<b>Total assets</b>	<b>240,975</b>	<b>44,926</b>	<b>10,069</b>	<b>110</b>	<b>-</b>	<b>296,080</b>
<b>Financial liabilities</b>						
Shares	-	251,985	-	-	-	251,985
Amounts owed to credit institutions	-	500	-	-	-	500
Amounts owed to other customers	-	19,892	-	-	-	19,892
Derivative financial instruments	-	-	-	187	-	187
<b>Total financial liabilities</b>	<b>-</b>	<b>272,377</b>	<b>-</b>	<b>187</b>	<b>-</b>	<b>272,564</b>
Non-financial liabilities	-	1,179	-	-	-	1,179
<b>Total liabilities</b>	<b>-</b>	<b>273,556</b>	<b>-</b>	<b>187</b>	<b>-</b>	<b>273,743</b>

At the year end, the Society has loan commitments of £15.9m (2017: £6.3m) measured at cost.

#### Valuation of financial instruments carried at fair value

The Society holds certain financial assets and liabilities at fair value, grouped into Levels 1 to 3 of the fair value hierarchy (see below).

Fair values are determined using the following fair value hierarchy that reflects the significance of the inputs in measuring fair value:

##### Level 1

The most reliable fair values of financial instruments are quoted market prices in an actively traded market. The Society's Level 1 portfolio mainly comprises debt securities for which traded prices are readily available.

##### Level 2

These are valuation techniques for which all significant inputs are taken from observable market data. These include valuation models used to calculate the present value of expected future cash flows and may be employed when no active market exists and quoted prices are available for similar instruments in active markets. The Society's Level 2 portfolio comprises interest rate swaps for which traded prices are readily available.

## Notes (continued)

### Level 3

These are valuation techniques for which one or more significant inputs are not based on observable market data. Valuation techniques include net present value by way of discounted cash flow models. The Society does not have any Level 3 type assets or liabilities.

The table below summarises the fair values of the Society's financial assets and liabilities that are accounted for at fair value, analysed by the valuation methodology used by the Society to derive the financial instruments fair value:

	Level 1 £000	Level 2 £000	Level 3 £000	Total £000
<b>31 October 2018</b>				
<b>Financial assets</b>				
Available-for-sale				
Debt securities	12,099	-	-	12,099
Fair value through profit and loss				
Interest rate swaps	-	196	-	196
	<b>12,099</b>	<b>196</b>	<b>-</b>	<b>12,295</b>
<b>Financial liabilities</b>				
Fair value through profit and loss				
Interest rate swaps	-	98	-	98
	<b>-</b>	<b>98</b>	<b>-</b>	<b>98</b>
<b>31 October 2017</b>				
<b>Financial assets</b>				
Available-for-sale				
Debt securities	10,069	-	-	10,069
Fair value through profit and loss				
Interest rate swaps	-	110	-	110
	<b>10,069</b>	<b>110</b>	<b>-</b>	<b>10,179</b>
<b>Financial liabilities</b>				
Fair value through profit and loss				
Interest rate swaps	-	187	-	187
	<b>-</b>	<b>187</b>	<b>-</b>	<b>187</b>

### Financial assets pledged as collateral

The Society's financial assets pledged as collateral for liabilities are detailed in the table below:

	2018 £000	2017 £000
Loans and advances to customers	<b>32,584</b>	-

The mortgage loans are pledged as collateral against the loans received from the Bank of England under the Term Funding Scheme.

## Notes (continued)

### 25 Financial instruments (continued)

#### *Credit risk*

Credit risk is the risk that a borrower or counterparty of the Society will cause a financial loss for the Society by failing to discharge an obligation.

The Society observes a Credit Policy in respect of all mortgage loan applications. Liquid asset exposures are managed according to the counterparty limits in the Society's Liquidity Policy. The policies are reviewed regularly and are approved by the Board.

The Society's maximum credit risk exposure is detailed in the table below:

	2018 £000	2017 £000
Cash in hand and balances at the Bank of England	42,095	42,344
Loans and advances to credit institutions	16,060	17,170
Debt securities	12,099	10,069
Derivative financial instruments	196	110
Loans and advances to customers	228,417	223,805
Total statement of financial position exposure	<u>298,867</u>	<u>293,498</u>
Off balance sheet exposure – mortgage commitments	15,943	6,255
	<u>314,810</u>	<u>299,753</u>

#### *Concentration risk*

The tables below give an analysis of the Society's treasury asset concentration:

Concentration by Fitch credit rating	2018 £000	2017 £000
AA+ to AA-	47,094	44,307
A+ to A-	12,432	15,017
Below A- and unrated Building Societies	10,728	10,259
	<u>70,254</u>	<u>69,583</u>

Concentration by Industry sector	2018 £000	2017 £000
Banks	13,662	13,248
Building Societies	14,574	14,060
Central Bank	42,018	42,275
	<u>70,254</u>	<u>69,583</u>



## Notes (continued)

### Credit quality analysis of loans and advances to customers

The tables below set out information about the credit quality of financial assets and the allowance for impairment / loss held by the Society against those assets.

	2018		2017	
	Loans fully secured on residential property £000	Loans fully secured on land £000	Loans fully secured on residential property £000	Loans fully secured on land £000
<b>Neither past due nor impaired</b>	<b>217,347</b>	<b>5,729</b>	<b>211,319</b>	<b>6,699</b>
Past due but not impaired				
Up to 3 months	2,348	-	2,308	-
Over 3 months	789	-	679	-
	<b>220,484</b>	<b>5,729</b>	<b>214,306</b>	<b>6,699</b>
<b>Individually impaired</b>				
Not past due	-	312	246	312
Up to 3 months	956	98	755	98
Over 3 months	1,407	546	2,012	633
	<b>222,847</b>	<b>6,685</b>	<b>217,319</b>	<b>7,742</b>
<b>Total balances gross of provisions</b>	<b>222,847</b>	<b>6,685</b>	<b>217,319</b>	<b>7,742</b>
<b>Allowance for impairment</b>				
Individual	606	163	743	205
Collective	156	190	91	217
Total allowance for impairment	<b>762</b>	<b>353</b>	<b>834</b>	<b>422</b>
Total balances net of provisions	<b>222,085</b>	<b>6,332</b>	<b>216,485</b>	<b>7,320</b>

Individual assessments are made of all mortgage loans where objective evidence indicates that losses are likely (for example when loans are past due) or the property is in possession, or where fraud or negligence has been identified. The status "past due but not impaired" includes any asset where a payment due is received late or missed but no individual provision has been made against that asset because of no calculated loss in the event of default. Further information is given in accounting policy note 1.7 to the accounts.

### Assets obtained by taking possession of collateral

There were 3 (2017: 3) cases of financial assets being obtained during the year by taking possession of collateral held as security against loans and advances.

## Notes (continued)

### 25 Financial instruments (continued)

#### Collateral held and other credit enhancements

The Society holds collateral and other credit enhancements against certain of its credit exposures. The table below sets out the principal types of collateral held against different types of financial assets.

	Percentage of exposure that is subject to collateral requirements		Principal type of collateral held
	2018	2017	
	%	%	
Loans and advances to customers	100	100	Property

The tables below stratify credit exposures from residential mortgage loans and advances to retail customers by ranges of loan-to-value (LTV) ratio. LTV is calculated as the ratio of the loan balance to the value of the collateral. The valuation of the collateral excludes any adjustments for obtaining and selling the collateral. The value of the collateral for residential mortgage loans is based on the collateral value at origination updated based on changes in house price indices by reference to the Lloyds / Halifax Regional House Price Index.

	2018 £000	2017 £000
Loans fully secured on residential property		
<b>LTV ratio</b>		
Up to 50%	69,961	66,556
>50 – 70%	83,883	82,799
>70 – 90%	64,274	65,797
>90 – 100%	4,729	2,167
	<b>222,847</b>	<b>217,319</b>
Loans fully secured on land	6,685	7,742
	<b>229,532</b>	<b>225,061</b>

#### Forbearance

Borrowers who experience payment difficulties are offered a forbearance strategy dependent on their particular circumstances. Discussions take place with the customer as to forbearance strategies as appropriate. The options available are: temporary concession – a temporary reduction in payment or a temporary transfer to interest-only; arrangements – an agreed formal repayment plan to clear arrears; and re-structuring of the loan – including extending the term of the loan and capitalisation of arrears.

The table below analyses residential mortgage borrowers with renegotiated terms at the year end date:

	2018 Number	2017 Number
Temporary concession	1	2
Loan re-structuring	9	11
	<b>10</b>	<b>13</b>

In total £877,000 (2017: £980,000) of mortgage loans are subject to forbearance. Individual impairment provisions of £nil (2017: £nil) are held in respect of these mortgages.

## Notes (continued)

### Liquidity risk

'Liquidity risk' is the risk of failing to meet demands and commitments to provide funds to customers and other third parties. The objective of liquidity is to help smooth mismatches between maturing assets and liabilities thereby maintaining public confidence in the solvency of the Society. The Society's policy is to maintain sufficient liquid funds at all times to ensure that liabilities can be met as they fall due.

Monitoring of liquidity is performed daily. Compliance with Liquidity Policy is reported to ALCO and to the Board. A series of stress tests is conducted on a monthly basis and reported quarterly to ALCO. These include a firm-specific, market-wide and combined stress in accordance with the PRA's requirements. The approach to liquidity is set out in the Society's Individual Liquidity Adequacy Assessment Process (ILAAP) as approved by the Board.

The Society's liquid resources comprise call accounts, high quality liquid asset balances at the Bank of England, certificates of deposit and time deposits. At the end of the year the ratio of liquid assets to shares and deposits was 25.30% (2017: 25.55%).

### Maturity analysis for financial assets and financial liabilities

The tables below set out the remaining contractual maturities of the Society's financial liabilities and financial assets. In practice, contractual maturities are not always reflected in actual experience. For example loans and advances to customers tend to repay ahead of contractual maturity and customer deposits (for example shares) are likely to be repaid later than on the earliest date on which repayment can be required.

#### 31 October 2018

	On demand £000	Not more than three months £000	More than three months but not more than one year £000	More than one year but not more than five years £000	More than five years £000	No specific maturity and loss provision £000	Total £000
<b>Financial assets</b>							
Cash in hand and balances with the Bank of England	42,095	-	-	-	-	-	42,095
Loans and advances to credit institutions	4,508	5,532	6,020	-	-	-	16,060
Debt securities	-	3,032	9,067	-	-	-	12,099
Derivative financial instruments	-	-	10	186	-	-	196
Loans and advances to customers	-	137	2,622	15,549	211,224	(1,115)	228,417
Tangible and intangible assets and other assets	-	-	-	-	-	2,933	2,933
<b>Total financial assets</b>	<b>46,603</b>	<b>8,701</b>	<b>17,719</b>	<b>15,735</b>	<b>211,224</b>	<b>1,818</b>	<b>301,800</b>
<b>Financial liabilities</b>							
Shares	185,516	43,292	5,025	7,877	-	-	241,710
Amounts owed to credit institutions	-	1,515	2,500	11,300	-	-	15,315
Amounts owed to other customers	12,136	7,011	-	1,500	-	-	20,647
Derivative financial instruments	-	8	28	62	-	-	98
	197,652	51,826	7,553	20,739	-	-	277,770
Other liabilities	-	-	-	-	-	1,021	1,021
Reserves	-	-	-	-	-	23,009	23,009
<b>Total financial liabilities</b>	<b>197,652</b>	<b>51,826</b>	<b>7,553</b>	<b>20,739</b>	<b>-</b>	<b>24,030</b>	<b>301,800</b>
<b>Net liquidity gap</b>	<b>(151,049)</b>	<b>(43,125)</b>	<b>10,166</b>	<b>(5,004)</b>	<b>211,224</b>	<b>(22,212)</b>	<b>-</b>

## Notes (continued)

### 25 Financial instruments (continued)

31 October 2017

	On demand £000	Not more than three months £000	More than three months but not more than one year £000	More than one year but not more than five years £000	More than five years £000	No specific maturity and loss provision £000	Total £000
<b>Financial assets</b>							
Cash in hand and balances with the Bank of England	42,344	-	-	-	-	-	42,344
Loans and advances to credit institutions	6,125	6,529	4,516	-	-	-	17,170
Debt securities	-	1,011	9,058	-	-	-	10,069
Derivative financial instruments	-	-	8	102	-	-	110
Loans and advances to customers	442	864	2,642	12,325	208,788	(1,256)	223,805
Tangible and intangible assets and other assets	-	-	-	-	-	2,582	2,582
<b>Total financial assets</b>	<b>48,911</b>	<b>8,404</b>	<b>16,224</b>	<b>12,427</b>	<b>208,788</b>	<b>1,326</b>	<b>296,080</b>
<b>Financial liabilities</b>							
Shares	190,392	53,889	2,486	5,218	-	-	251,985
Amounts owed to credit institutions	-	500	-	-	-	-	500
Amounts owed to other customers	14,887	5,005	-	-	-	-	19,892
Derivative financial instruments	-	-	41	146	-	-	187
	205,279	59,394	2,527	5,364	-	-	272,564
Other liabilities	-	-	-	-	-	1,179	1,179
Reserves	-	-	-	-	-	22,337	22,337
<b>Total financial liabilities</b>	<b>205,279</b>	<b>59,394</b>	<b>2,527</b>	<b>5,364</b>	<b>-</b>	<b>23,516</b>	<b>296,080</b>
<b>Net liquidity gap</b>	<b>(156,368)</b>	<b>(50,990)</b>	<b>13,697</b>	<b>7,063</b>	<b>208,788</b>	<b>(22,190)</b>	<b>-</b>

## Notes (continued)

The tables below set out maturity analysis for financial liabilities that show the remaining contractual maturities at undiscounted amounts. The analysis of gross contractual cash flows differs from the analysis of residual maturity due to the inclusion of interest calculated at current rates, for the average period until maturity on the amounts outstanding at the statement of financial position date.

31 October 2018

	On demand £000	Not more than three months £000	More than three months but not more than one year £000	More than one year but not more than five years £000	More than five years £000	Total £000
<b>Financial liabilities</b>						
Shares	185,516	43,313	5,060	8,018	-	241,907
Amounts owed to credit institutions	-	1,518	2,515	11,619	-	15,652
Amounts owed to other customers	12,136	7,029	1,510	-	-	20,675
Derivative financial instruments	-	21	84	1,220	-	1,325
	<b>197,652</b>	<b>51,881</b>	<b>9,169</b>	<b>20,857</b>	<b>-</b>	<b>279,559</b>

31 October 2017

	On demand £000	Not more than three months £000	More than three months but not more than one year £000	More than one year but not more than five years £000	More than five years £000	Total £000
<b>Financial liabilities</b>						
Shares	190,392	53,954	2,507	5,303	-	252,156
Amounts owed to credit institutions	-	500	-	-	-	500
Amounts owed to other customers	14,887	5,006	-	-	-	19,893
Derivative financial instruments	-	1	90	367	-	458
	<b>205,279</b>	<b>59,461</b>	<b>2,597</b>	<b>5,670</b>	<b>-</b>	<b>273,007</b>

Note: derivative financial instruments represent forward interest payable to maturity on swap contracts.

## Notes (continued)

### 25 Financial instruments (continued)

#### Market risk

'Market risk' is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. Market prices comprise three types of risk; currency risk, interest rate risk and other price risk. As a retailer of financial instruments in the form of mortgage and savings products, the principal element of market risk affecting the Society is interest rate risk. This risk arises due to actual, or potential, changes in the general level of interest rates, changes in the relationship between short-term and long-term interest rates and divergence of rates on different bases across different balance sheet items (basis risk). The Society only deals with products in sterling so is not directly affected by currency risk. The Society's products are also only interest orientated products so are not exposed to other pricing risks.

The management of interest rate risk is based on a full statement of financial position gap analysis, which is prepared on a monthly basis, including a forecast for the month ahead, and presented quarterly to ALCO. The gap analysis is subject to a stress test of 2% shift in interest rates and the results measured against the risk appetite for market risk which is currently set at 3% of general reserves. Basis risk is also monitored in line with a Board approved risk appetite.

The following is an analysis of the Society's sensitivity to a +2% parallel shift in market interest rates, i.e. assuming no asymmetrical movement in yield curves and a constant financial position.

	2018 £000	2017 £000
<b>Sensitivity of projected net interest income to a +2% parallel shift</b>		
At 31 October	425	281
Average for the period	316	130
Maximum for the period	496	281
Minimum for the period	215	38

#### Derivatives held for risk management

The Society uses derivatives to assist in the management of certain risks it faces.

#### Fair value hedges of interest rate risk

The Society uses interest rate swaps to hedge its exposure to changes in the fair values of its exposure to market interest rates on fixed rate funding and loans and advances.

The fair values of derivatives designated as fair value hedges are as follows:

	2018		2017	
	Assets £000	Liabilities £000	Assets £000	Liabilities £000
Instrument type:				
Interest rate swap	196	98	110	187

#### Capital

The Society's policy is to hold a strong capital base to maintain member, creditor and market confidence and to support future development and growth. The principal component of capital is the retained earnings in General Reserve and it is important for the Society to sustain adequate levels of profitability in order to safeguard the capital base. Capital adequacy is measured under the Internal Capital Adequacy Assessment Process (ICAAP). The Prudential Regulatory Authority (PRA) sets a minimum Internal Capital Guidance (ICG) and the Society aims to maintain capital in excess of this level. There were no breaches of capital requirements during the year.



## Notes (continued)

### 26 Operating leases

There are no leasehold commitments at 31 October 2018 (2017: nil).

### 27 Country-by-country reporting

Financial institutions that are within the scope of CRD IV are required under Article 89 to disclose information on the source of the firm's income and the location of its operations. The annual reporting requirements for the Society as at 31 October 2018 are as follows:

Name	Loughborough Building Society
Nature of activities	Mortgage lender, deposit taker and provider of savings accounts
Geographical location	The Society is registered and trades solely within the United Kingdom
Turnover	Turnover, represented by total net income, was £5.10m
Average number of employees on a full-time equivalent basis	50
Profit before tax	£0.82m
UK corporation tax paid in the year	£0.16m
Public subsidies received	None

# Annual Business Statement

## 1 Statutory Percentages

	2018	Statutory
	%	Limit
		%
Lending Limit	3.00	25.00
Funding Limit	12.95	50.00

The above percentages have been calculated in accordance with the provisions of the Building Societies Act 1986.

The Lending Limit measures the proportion of business assets not in the form of loans fully secured on residential property. Business assets are the total assets of the Society as shown on the Statement of Financial Position plus impairment provisions, less tangible and intangible fixed assets, derivatives and liquid assets. Loans fully secured on residential property are the amount of principal owing by borrowers and interest accrued on derivatives not yet payable, plus FRS 102 adjustments. This is the amount as shown in the Statement of Financial Position plus impairment provisions.

The Funding Limit measures the proportion of shares and borrowings not in the form of shares held by individuals.

The statutory limits are as laid down under the Building Societies Act 1986 and ensure that the principal purpose of the building society is that of making loans which are secured on residential property and are funded substantially by its members.

## 2 Other Percentages

	2018	2017
	%	%
<b>As a percentage of shares and borrowings:</b>		
Gross capital	8.29	8.20
Free capital	7.43	7.44
Liquid assets	25.30	25.55
<b>As a percentage of mean total assets:</b>		
Profit for the financial year	0.22	0.22
Management expenses	1.41	1.34

The above percentages have been prepared from the Society's accounts and in particular:

'Shares and borrowings' represent the total of shares, amounts owed to credit institutions and amounts owed to other customers.

'Gross capital' represents the aggregate reserves as shown in the Statement of Financial Position.

'Free capital' represents the aggregate of gross capital and collective impairment provision, less tangible and intangible fixed assets.

'Mean total assets' represents the average of total assets at the beginning and end of the year.

'Liquid assets' represents the total of cash in hand, balances with the Bank of England, loans and advances to credit institutions and debt securities.

'Management expenses' represents the aggregate of administrative expenses, depreciation and amortisation.

# Annual Business Statement

## 3 Information relating to the Directors at 31 October 2018

Name (Date of birth)	Date of appointment	Business occupation	Other Directorships
D.T. Bowyer <i>Chair of the Board</i> (03.03.55)	01.03.10	Chartered Accountant	Age Concern (Solihull)
G. Brebner (02.05.60)	13.07.09	Building Society Chief Executive	None
D.C. Huntley (07.02.61)	01.10.16	Executive Coach	Scottish Friendly Assurance Society FIL Life (UK) Limited FIL Life (Ireland) DAC Huntley Consulting Limited
S.J. Jeffries (23.12.74)	16.10.13	Building Society Finance Director	None
C. Joyce (21.05.63)	10.11.03	Building Society Operations Director	None
M.W. Parrott (09.12.53)	15.10.14	Retired Building Society Executive	Progressive Building Society Garafin Management Company Limited by Guarantee
J.E. Pilcher (29.10.62)	01.05.16	Group Treasurer	Anglian Water Services Financing Plc Anglian Water Services Holdings Limited Anglian Water Services UK Parent Co Limited
H.E. Sachdev (18.09.65)	01.03.17	Chief Operating Officer	Marsh and Parsons Limited Marsh and Parsons Holding Limited WOMBA Limited Communis Plc AiNED
I.J. Webb (05.12.69)	15.01.07	Marketing Director	None

Documents may be served on the above named Directors c/o Deloitte LLP at the following address:  
Four Brindley Place, Birmingham, B1 2HZ.

The Executive Directors are employed under on-going contracts requiring a maximum of 12 months' notice by the Society and 6 months' notice by the individual. The contract for Gary Brebner was entered into on 1 July 2009. The contract for Caroline Joyce was entered into on 19 October 2004 and that for Stephen Jeffries on 16 October 2013.

The logo for The Loughborough Building Society features the company name in white text on a dark blue background. To the right of the text is a stylized graphic consisting of four horizontal bars in light blue, green, pink, and orange, partially overlapping a white semi-circle.

# The Loughborough Building Society

## Head Office

6 High Street, Loughborough, Leicestershire LE11 2QB.

Tel: (01509) 610707 • Email: [enquiries@theloughborough.co.uk](mailto:enquiries@theloughborough.co.uk)

## Branch Offices

4 High Street, Loughborough, Leicestershire LE11 2PY.

Tel: (01509) 610600 • Email: [lboro@theloughborough.co.uk](mailto:lboro@theloughborough.co.uk)

1/2 Babington Lane, Derby DE1 1SU.

Tel: (01332) 290818 • Email: [derby@theloughborough.co.uk](mailto:derby@theloughborough.co.uk)

5 Market Place, Long Eaton, Nottingham NG10 1JL.

Tel: (0115) 9728088 • Email: [longeaton@theloughborough.co.uk](mailto:longeaton@theloughborough.co.uk)

## Agency Offices

Gascoines Estate Agents, 1 Church Street, Southwell, Nottinghamshire NG25 0HQ.

Tel: (01636) 815349 • Email: [southwell@theloughborough.co.uk](mailto:southwell@theloughborough.co.uk)

**website: [www.theloughborough.co.uk](http://www.theloughborough.co.uk)**

The Society is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

Financial Services Register number: 157258.

Established 1867